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Chapter 1: General Information

Introduction

What Is General Subsidiary?

General Subsidiary functions as a subsidiary ledger to General Ledger. It is a means by which you can expand any account by any number of segments. It provides a further breakdown of account balance information by allowing a "subsidiary code" to be appended to the account number during transaction processing. This in turn allows you to track various revenue, expense, or asset transactions explicitly. General Subsidiary can substantially reduce the number of accounts in General Ledger by eliminating the need to establish separate account numbers simply to provide an audit trail for various types of activity.

For example, you might want to keep track of costs and income from a particular product or service that you sell. If you have Accounts Payable, when you purchase goods that contribute to the making of that product or service, you can identify the subsidiary code as well as the account number on the invoice line item If you have Accounts Receivable, you can identify the revenues produced by that product or service on the sales invoice line item by supplying the subsidiary code. The sum of all those subsidiary postings can then tell you which of your products or services is the most profitable.

Another example of the use of General Subsidiary might be to identify and collect information on the costs associated with creating a product. These products could be as diverse as the construction of a building, the manufacturing of machines from purchased parts, or the writing and publishing of a book.

Other examples of the use of General Subsidiary might be to track travel and entertainment expenses according to the salesperson incurring the expense, or to record individual equipment or property purchases running through various asset accounts. Yet another use of General Subsidiary might be to keep a log of individual depreciation postings.

How Can a Subsidiary Ledger Be Established?

A subsidiary ledger is established for a specific account by entering a Sub Type of 'GL' on the Chart of Accounts record for that account. Then, to categorize transactions for that account, you can identify subsidiary codes in General Subsidiary. Subsequently, when you enter transactions for that account in other applications in the system, you must identify which subsidiary code is to receive the transaction when it is posted. Once posted to the detail and summary files in General Subsidiary, information can be reviewed both by account and by subsidiary code, either in hard copy form or by inquiry. To satisfy both financial and job costing requirements, information is accumulated on a month-to-date, year-to-date, and life-to-date basis.

If you do not have Accounts Payable or Accounts Receivable, you can still collect information in General Subsidiary by entering the amounts as Journal Entries in General Ledger. If you have Inventory Control, Order Entry, or Purchase Orders, you can also extract information from these applications. Only General Ledger is required to operate General Subsidiary; all other applications are optional.

When Can a Subsidiary Ledger Be Utilized?

While a subsidiary ledger can be created for any account in General Ledger, it is important to understand that General Subsidiary is designed to maintain transaction detail — not necessarily balance history. As a result, it is possible to select all transactions for a specific account/subsidiary code combination for a specific month and year, and to generate a subtotal for those transactions in General Subsidiary. However, it may not be possible to request a total (or balance) for an account/subsidiary code combination as of the end of a specific month in General Subsidiary; rather, General Ledger is where cumulative monthly balances are kept, for however long you choose.

In other words, a subsidiary ledger is:

a) most appropriate for accounts which require an audit trail of individual postings accumulated according to well-defined categories. Transactions within each category can include year-to-date and life-to-date summaries, and budgeting can be defined at the subsidiary code/account level.

b) not appropriate for accounts which require access to historical monthly totals for each category, either for financial statements or for ratio analysis in General Ledger.

Purpose

This manual provides instructions for using the Live Operations phase of the General Subsidiary application. Use this manual as a guide for performing day-to-day and monthly procedures.

The features described in this manual are included in the standard General Subsidiary application. Any modification to the software or documentation is the responsibility of the software consultant who makes the modification.

Contents

In addition to an overview explaining the functions of the application, this manual includes:

- · Sample screen displays
- Data field characteristics
- · Explanations of valid entries
- Default sort sequences
- · Selection criteria for all outputs
- · Sample reports, lists, and inquires

Other Manuals

The *APPX User manual* provides general information about starting up your system, making entries, printing, and using other features common to all APPX applications. Since the information contained in the *APPX User manual* is not repeated in this or other APPX manuals, you should read it carefully prior to working with the system.

The General Subsidiary System Administration manual, which describes both the Initial Setup phase and the Recovery Processing phase of the General Subsidiary application, and this manual complete the set of user manuals available for APPX General Subsidiary application.

For questions about the computer hardware used at your installation, please refer to the manuals provided by the hardware manufacturer.

Phases

APPX General Subsidiary operates in three distinct phases:

- Initial Setup
- · Live Operations
- Recovery Processing

Initial Setup

During Initial Setup, master files and system-maintained files can be set up and transaction history can be entered. Information entered during the Initial Setup phase provides the basis for Live Operations.

Live Operations

The Live Operations phase is used to perform file maintenance, report generation, and monthly processing functions.

In Live Operations, master files can be maintained, many different types of reports can be printed, and information can be viewed using a variety of inquiries. Special programs are available to copy or delete subsidiary codes, and to zero Life-to-Date totals. End-of-month processing is available to delete obsolete historical information.

Recovery Processing

There is a certain day-to-day risk of losing data due to sudden power surges or outages and other system problems. Recovery Processing is used to manually restore information to system-maintained files which are normally not accessible during Live Operations.

Major Functions

General Subsidiary collects data from other applications, organizes it, and produces various reports. Month-to-date, year-to-date, and life-to-date totals are kept; detail can be kept for the current month, for the current fiscal year, or indefinitely Year-to-date and life-to-date budgets are provided for comparative reporting.

Major functions include:

- File Maintenance
- Reports and Inquiry
- Monthly Processing

The features described in this manual are included in the APPX turnkey General Subsidiary application. Any modification to the software or documentation is the responsibility of the software consultant who makes the modification.

Application Features

The primary feature of General Subsidiary is its flexibility. It can be used to track any subset of accounting figures that you might want.

A subsidiary code can utilize any number of accounts; for example, if you are tracking the cost of producing a particular product, you would need to know what portion of the total cost was wages expense, what portion was purchases expense, what portion was inventory, and so forth. Each of these items would be a different account. In the same manner, an account can be included in as many subsidiary codes as necessary. The combinations of account number and subsidiary code are defined in the Subsidiary Codes by Account file.

Each account number and subsidiary code combination can be assigned an annual budget and a "lifetime" budget. The purpose of the lifetime budget is to allow you to analyze cost efficiency over a complete project without regard to whether or not the length of the project spans more than one fiscal year. When tracking revenues rather than expenses, the "budget" amount can be used as a "projected" amount.

Varying amounts of detail information can be kept. You can keep all the detail; you can keep detail just for the current fiscal year; or you can keep detail only for the current month. You can summarize the detail monthly or annually and place the information in a "Balance Forward" record. Also, beginning balance, debits, credits, month-to-date totals, year-to-date totals, and life-to-date totals are kept for each combination of account number and subsidiary code.

There are a wide variety of reports available in General Subsidiary. Most reports can be organized and printed by subsidiary code as well as by account. Reports include Transactions by Subsidiary Code, Transactions by Account, Balances by Subsidiary Code, Balances by Account, Budget Comparison by Subsidiary Code, Budget Comparison by Account, Summary by Subsidiary Code, and Summary by Account. You can also print a Chart of Accounts with Subsidiary Codes and a Trial Balance with Subsidiary Codes. In addition, several inquiries allow you on-line access to the information.

General Subsidiary requires General Ledger to operate, and indeed is assumed to be in the same accounting period as General Ledger. To ensure that this will always be the case, you can choose to have the Close Month utility in General Ledger also close the month in General Subsidiary.

Application Interfaces

The combination of General Ledger, General Subsidiary, and other APPX accounting applications, such as Accounts Receivable and Accounts Payable, provides a fully integrated system for effective management and control of your business. There are many separate applications that can be installed, in whatever configuration best suits your requirements. Components of each application contribute to the overall effectiveness of the system. The particular combination which is most effective for your installation, as well as the specific way in which the applications interact, will be determined by the specialized needs of your company.

Information contained in the master files of one application may be accessed, modified, updated or even entered from another application. This eliminates the need for computer storage space and increasing accuracy.

General Subsidiary many be installed along with General Ledger as a stand-alone system, or as part of a system that includes Budget Analysis, Accounts Payable, Account Receivable, Inventory Control, Purchase Orders, Order Entry, Commission Accounting, and Sales Analysis. In a multi-application system, data can be exchanged between applications.

Depending on system configuration, General Subsidiary receives postings from the following applications:

Accounts Receivable

- Invoices
- Direct Cash Receipts
- Adjustments

Order Entry • Invoices

Accounts Payable

- Invoices
- Adjustments
- Direct Purchases

Purchase Orders

Invoices

Inventory Control

- Receipts
- Adjustments
- Product Transfers
- Material Requisitions

General Subsidiary

This is the primary General Subsidiary menu. It allows you to access specific General Subsidiary submenus.

<u>General Subsidiaru</u>	1	APPX	Demonstration Compa
	2) Monthlu	y Processing	
	3) File Ma		
	4) Reports	s & Inquiry	
	24) Select	New Company	
	Press END to exi	t General Subsidiar	'ny
	; the Valuable Trade ((c) 1994 by APPX Sof		
atabase: RAD	Appl: TGS 00	User: LGG	Jan 5th, 3:42 pm
umap: DATA ENTRY			

Figure 1. The General Subsidiary Application Main Menu

Chapter 2: Monthly Processing

2 Monthly Processing

This menu allows you to print monthly reports and close the month in General Subsidiary.

General Subsidi	Monthly Proces	APPX Demonstra	
	Required Reports	Inquiry/Closing	
2) 3)	Transactions by Account Budget Comparison by Account Summary by Account Print All Required Reports		
7)	<u>Utilities</u> Clear Life-to-Date Balances		
	is the Valuable Trade Secret ht (c) 1994 by APPX Software,		
)atabase: RAD Keumap: MENII ENTI	Appl: TGS 00 L	lser: LGG — Jan 5tl	h, 3:50 pm

Figure 2. The General Subsidiary Monthly Processing Screen

Option 1 - Transactions by Account Report

This function prints the information stored in the Subsidiary Code Postings file, sorted by subsidiary code within account number. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Code Postings information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component and Subsidiary Code, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Transactions by Account Report, this step formats the Subsidiary Code Postings information. The following data items are shown: Journal Code, Operator ID, Control No, Source Trx No, Reference, Fiscal Month, Fiscal Year, Transaction Date, Description, and Amount. As appropriate, group headings and totals appear whenever a change occurs in Account or Subsidiary Code.

Monthly Processing 2

A sample output is shown below.

11/08/94 16:26				_		omputing, Inc. by Account Report		LGG Page: 1
		_						
	Oper/Cntrl					Description	Amount	
Account 4190000	001MA Freight	t Out, Sa	les/Mfg.					
Subsidiary Code	JONES Sales	person Sa	m Jones					
GL1	SRR / 0000 SRR / 0157	0000 0004	EOM JE	02 90 03 90	07/13/89 08/31/89	Balance Forward August Expenses	3,157 1,485	
					-	Subsidiary Code Subtotals ->	4,642	
Subsidiary Code	PETERS Sales	sperson G	eorge Pe	ters				
GL1	SRR / 0000 SRR / 0157	0000 0004	EOM JE	02 90 03 90	07/13/89 08/31/89	Balance Forward August Expenses	2,277 1,239	
						Subsidiary Code Subtotals ->	3,516	
Subsidiary Code	WILLIAMS Sa	lesperson	Kris Wi	lliams				
					07/13/89 08/31/89	Balance Forward August Expenses	2,984 1,371	
						Subsidiary Code Subtotals ->		
						- Account Subtotals ->	12,513	
						- Grand Totals ->	12,513	

Option 2 - Budget Comparison by Account Report

This function prints a summary of the Subsidiary Codes by Account file, sorted by subsidiary code within account number. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Budget Comparison by Account Report, this step formats the Subsidiary Codes by Account information. The following data items are shown: Subsidiary Code, Description, Annual Budget, Year-to-Date Balance, Difference, Lifetime Budget, Life-to-Date Balance, and Difference. As appropriate, group headings and totals appear whenever a change occurs in Account.

Monthly Processing 2

A sample is shown below.

Budget Comparison by Account Report Annual YTD Budget Lifetime Balance LIFetime Difference Lifetime Budget LTD Budget Account 115000100MA Equipment Sevent	11/08/94 16:26		Expert	Computing, Inc	•		I	GG Page: 1
Bub Code Description Budget Balance Difference Budget			Budget Compari	son by Account	Report		-	
COMPUTER New Computer Syst. Development 58400.00 .00 28400.00 .00 24600.00 .00 476670.00 456300.00 36844.00 30844.00 30844.00 30844.00 30844.00 30844.00 30844.00 30844.00 30844.00 30844.00 30844.00 30844.00 30848.30 3088531 30001001001MA Sales, Manufacturing 3000 711143.74 - Account Totals -> 4578292.00 382984.83 1082100.17 .0			Budget	Balance		Budget	Balance	
DENERAL Non Project-Specific Costs 24000.00 .00 24000.00 .00 476670.00 456230.00 55821.00.0 55917.00 0.00 30844.00.00 36844.00.00 36844.00.00 36844.00.00 36844.00.00 36844.00.00 36844.00.00 368280.00.00 57821.00.00 57821.00.00 57821.00.00 71143.74-74 741987.74-74	Account 11500010	000MA Equipment						
Account 1170001000 Accumulated Depreciation COMPUTER New Computer Syst. Development .00 1904.00- 1904.00 .00 30844.00- GENERAL Non Project-Specific Costs .00 55917.00- .55917.00 .00 711143.74- - Account Totals -> .00 57821.00- .77821.00 .00 741987.74- 741987.74- Account 3010001001MA Sales, Manufacturing								
COMPUTER 30644.00 New Computer Syst. Development .00 1904.00- 1904.00 .00 30844.00- 2064.00 Non Project-Specific Costs .00 55917.00- 55917.00 .00 711143.74- - Account Totals -> .00 57821.00- 57821.00- .00 741987.74- 741987. Account 3010001001MA Sales, Manufacturing .00 57821.00- 1420122.49- .00 411194.51- TORES Salesperson Sam Jones 1831317.00- 411194.51- 1420122.49- .00 411194.51- Salesperson George Peters 1465085.00- 382984.83- 1082100.17- .00 360119.34- Salesperson Kris Williams 1281890.00- 360119.34- 921770.66- .00 360119.34- - Account Totals -> 4578222.00- 1154298.68- 3423993.32- .00 1154298.68- 1154298.68- MILLIAMS Salesperson Sam Jones 107127.00 15004.70 92122.30 .00 15004.70 13071.01 VONES Salesperson George Peters 85701.00 14640.76		- Account Totals ->						
30844.00 BERERAL 711143.74 Account Totals -> .00 55917.00- 57821.00- 57821.00- 57821.00- 57821.00- .00 57821.00- .00 57821.00- .00 .00 57821.00- .00 .	Account 11700010	000 Accumulated Depreciation						
ZENERAL 711143.74 Non Project-Specific Costs .00 55917.00 .00 711143.74 - Account Totals -> .00 57821.00- 57821.00- .00 741987.74- 741987.74- Cocount J010001001MA Sales, Manufacturing .00 57821.00- .00 741987.74- 741987.74- 741987.74- JONES Salesperson Sam Jones 1831317.00- 411194.51- 1420122.49- .00 411194.51- WILLYANS Salesperson George Peters 1465085.00- 382984.83- 1082100.17- .00 360119.34- Salesperson Kris Williams 1281890.00- 360119.34- 92177.06- .00 360119.34- - Account Totals -> 4578292.00- 1154298.68- 3423993.32- .00 1154298.68- 1154298.68- Account 4010000001MA Cost of Goods Sold, Sales/Mfg. .00 15004.70 15004.70 92122.30 .00 15004.70 15004.76 VILLIAMS Salesperson Kris Williams 107127.00 15004.76 71060.24 .00 14640.76 14640.76 VILLIAMS Salespers		New Computer Syst. Development	.00	1904.00-	1904.00	.00	30844.00-	
Account 3010001001MA Sales, Manufacturing TONES Salesperson Sam Jones 1831317.00- 411194.51- 1420122.49- .00 411194.51- VILLYANS Salesperson George Peters 1465085.00- 382984.83- 1082100.17- .00 382984.83- Siglesperson George Peters 1465085.00- 360119.34- .00 360119.34- VILLIANS Salesperson Kris Williams 1281890.00- 360119.34- .00 1154298.68- - Account Totals -> 4578292.00- 1154298.68- 3423993.32- .00 1154298.68- - Account Totals -> 4578292.00- 1154298.68- 3423993.32- .00 1154298.68- 1154298. McCount 4010000001MA Cost of Goods Sold, Sales/Mfg.	JENERAL	Non Project-Specific Costs	.00	55917.00-	55917.00	.00	711143.74-	
JONES Salesperson Sam Jones 1831317.00- 411194.51- 1420122.49- .00 411194.51- 411194.51 Salesperson George Peters 1465085.00- 382984.83- 1082100.17- .00 382984.83- 382984.83 Salesperson Kris Williams 1281890.00- 360119.34- 921770.66- .00 360119.34- - Account Totals -> 4578292.00- 1154298.68- 3423993.32- .00 1154298.68- 1154298.68- Account 401000001MA Cost of Goods Sold, Sales/Mfg. - - - - - - - 15042.70 1504.70 92122.30 .00 15004.70 15004.70 15004.70 13071.01 14640.76 14640.7		- Account Totals ->						741987.7
411194.51 -	Account 30100010	001MA Sales, Manufacturing						
DefEress Salesperson George Peters 1465085.00- 382984.83- 1082100.17- .00 382984.83- MILLIAMS Salesperson Kris Williams 1281890.00- 360119.34- .00 360119.34- - Account Totals -> 4578292.00- 1154290.68- 3423993.32- .00 1154290.68- 115429 Account A01000001MA Cost of Goods Sold, Sales/Mfg. .00 15004.70 92122.30 .00 15004.70 15004.70 15004.70 15004.70 13071.01 13071.01 13071.01 13071.01 13071.01 13071.01 13071.01 13071.01 13071.01 13071.01 13071.01 13071.01 13071.01 13071.01 15004.70 1212.30 .00 15004.70 15004.70 15004.70 13071.01 <td>JONES</td> <td>Salesperson Sam Jones</td> <td>1831317.00-</td> <td>411194.51-</td> <td>1420122.49-</td> <td>.00</td> <td>411194.51-</td> <td></td>	JONES	Salesperson Sam Jones	1831317.00-	411194.51-	1420122.49-	.00	411194.51-	
MILLIAMS Salesperson Kris Williams 1281890.00- 360119.34- 921770.66- .00 360119.34- - Account Totals -> 4578292.00- 1154298.68- 3423993.32- .00 1154298.68- 115429 Account A010000001MA Cost of Goods Sold, Sales/Mfg. .00 15004.70 92122.30 .00 15004.70 15004.70 JONES Salesperson George Peters 85701.00 14640.76 71060.24 .00 14640.76 16011.3071 FFTERS Salesperson Kris William 74989.00 13071.01 61917.99 .00 13071.01 13071.2 - Account Totals -> 267817.00 42716.47 225100.53 .00 42716.47 42716.47	PETERS	Salesperson George Peters	1465085.00-	382984.83-	1082100.17-	.00	382984.83-	
Account 401000001MA Cost of Goods Sold, Sales/Mfg. JONES Salesperson George Peters 85701.00 15004.70 92122.30 .00 15004.70 15004. PETERS Salesperson Kris Williams 74989.00 13071.01 61917.99 .00 13071.01 13071. - Account Totals -> 267817.00 42716.47 225100.53 .00 42716.47 42716.	WILLIAMS	Salesperson Kris Williams	1281890.00-	360119.34-	921770.66-	.00	360119.34-	
Account 4010000001MA Cost of Goods Sold, Sales/Mfg. TONES Salesperson Sam Jones 107127.00 15004.70 92122.30 .00 15004.70 15004. PETERS Salesperson George Peters 85701.00 14640.76 71060.24 .00 14640.76 14640. FILLIAMS Salesperson Kris Williams 74989.00 13071.01 61917.99 .00 13071.01 13071. - Account Totals -> 267817.00 42716.47 225100.53 .00 42716.47 42716.		- Account Totals ->						
JONES Salesperson fam Jones 107127.00 15004.70 92122.30 .00 15004.70 15004 PETERS Salesperson George Peters 85701.00 14640.76 71060.24 .00 14640.76 14640.76 14640.76 14640.76 110111 11011 11011 11011 11011 11011 11011 11011 11011 11011 11011 11011 1001	Account 4010000	001MA Cost of Goods Sold, Sales						
- Account Totals -> 267817.00 42716.47 225100.53 .00 42716.47 42716	PETERS	Salesperson George Peters	85701.00	14640.76	71060.24	.00	15004.70 14640.76 13071.01	15004.70 14640.76
		- Account Totals ->					42716.47	42716.47

Option 3 - Summary by Account Report

This function prints net totals by account from the Subsidiary Codes by Account file. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Summary by Account Report, this step formats the Subsidiary Codes by Account information. Totals appear whenever a change occurs in Account; the following items are accumulated: Beginning Balance, Debits, Credits, Month-to-Date Balance, Year-to-Date Balance, and Life-to-Date Balance. Grand totals print at the end.

A sample output is shown below.

Summary by Account Report Summary by Account Report Account Report Account Description Begin Balance Debits Credits NTD Balance LTD 1150001000MA Equipment 598300.00 .00 .00 .00 .00 57821.00. <	1/08/94 16:2	7	Expert	Computing, In	c.			LGG Page:
Balance S98300.00 .00 .00 .00 .989 11500110000A Equipment S98300.00 .00 .00 .00 .989 1170011000 Accumulated Depreciation 684166.74 .00 .7821.00 .57821.00 .57821.00 .57821.00 .57821.00 .57821.00 .57821.00 .57821.00 .57821.00 .57821.00 .57821.00 .74333.7 .43 .43 .44000001A Cost of Goods Sold, Sales/Mfg. .00 .00 .1352.16.4 .4106.17.3 .43 .440000000 .4333.73 .00 .74333.7 .43 .4400000000 .64310.52 .00 .68310.52 .623 .6332.100 .66373.25 .6573.25 .6573.25 .6573.25 .633 .21621 .4100000000 .2250.00 .00 .32250.03 .322 .4100000000 .24337.16 .43397.16 .43397.16 .43397.16 .43397.16 .43397.16 .43397.16 .43397.16 .43397.16 .43397.16 .43397.16 .43397.16 .43397.16 .43397.16 .43397.16 .43397.16	./00/94 10:2	,	Summary 1	by Account Rep	ort			Dog rage.
115001000MA Equipment 598300.00 .00		Description	Begin Balance	Debits	Credits	MTD Balance	YTD Balance	LTD
1170001000 Accumulated Depresition 68416.74- 68416.74- 10000001XA 00 57821.00- 57821.00- 115428.65 57821.00- 115428.65 57821.00- 14333.73 6733.25 6733.25 6400.05 57821.00- 10830.00 57821.00- 84310.52 60573.25 66573.25 64330.52 62573.25 64330.52 62573.25 64330.52 60373.25 64330.52 6032320.00 32250.00 32250.00 32250.00 32250.00 32250.02 32250.03 32250.0								
301001011A Sales, Manufacturing .00 1154298.68- 410641.42 1154298.68- 1154298.68- 1154298.68- 115715.54 4010000011A Sales Commissions, Mfg. .00 74333.73 .00 74333.73 743 402000001A Sales Commissions, Mfg. .00 757821.00 .07 74333.73 743 4040001000 Salaries Expense .00 57821.00	50001000MA	Equipment	598300.00	.00	.00	.00	.00	598300.
401000001MA Cost of Goods Sold, Sales/Mfg. .00 42716.47 .00 15715.54 42716.47 .427 402000001MA Sales Commissions, Mfg. .00 74333.73 .00 .00 74333.73 .00 74333.73 .00 .00 74333.73 .00 .00 74333.73 .43 4040000100 Depreciation Expense .00 57821.00 .00 57821.00 .82310.52 .62311.62 .62310.52 .62311.62 .62310.52 .62311.62 .62311.62 .62311.62 .62311.62 .62311.62 .62311.62 .62311.62 .62311.62 .62311.62 .62311.62 .62311.62 .62311.62 .6	170001000	Accumulated Depreciation	684166.74-	.00	57821.00-	57821.00-	57821.00-	741987.7
402000001HA Sales Commissions, Mfg. 00 74333.73 00 7433.73 744 404000100 Bepreciation Expense 00 57821.00 00 57821.00 </td <td>010001001MA</td> <td>Sales, Manufacturing</td> <td>.00</td> <td></td> <td>1154298.68-</td> <td>410961.42-</td> <td>1154298.68-</td> <td>1154298.6</td>	010001001MA	Sales, Manufacturing	.00		1154298.68-	410961.42-	1154298.68-	1154298.6
4040001000 Depreciation Expense .00 57821.00 57821.00 57821.00 57821.00 867 4090000000 Salarise Expense .00 64310.52 .00 64310.52 1621 4090000000 Repairs and Maintenance, Mfg. .00 60573.25 .00 60573.25 60573.25 942 1100000010 Promotion/Advertising, Mfg. .00 34737.16 .00 34737.16 34737.16 9393.56 .00 14963.15 643993.56 433 410.52 43993.56 433 410.52 43993.56 433 410.52 4393.55 433 410.52	10000001MA	Cost of Goods Sold, Sales/Mfg.	.00	42716.47	.00	15715.54	42716.47	42716.
4080000000 salaries Expense .00 64310.52 .00 84310.52 84310.52 1621 4090000000 Repairs and Maintenance, Mfg. .00 60573.25 .00 60573.25 16393.25 60573.25 16393.25 16393.25 16393.25 16393.25	2000001MA	Sales Commissions, Mfg.	.00		.00		74333.73	74333.
4090000000MA Repairs and Maintenance, Mfg. .00 60573.25 .00 60573.25 .00 .00 32250.00 .00 10800.00 .02	40001000	Depreciation Expense	.00	57821.00		57821.00	57821.00	86761.
410000001MA Promotion/Advertising, Mfg. .00 32250.00 .00 10600.00 32250.00 322 410000001 Travel and Entertainment .00 34737.16 .00 34737.16 4393.56 4393 4100000000 Direct Labor .00 158132.95 158132.95 158132.95 158132.95 158132.95 159132.95 1000000 140000000 Direct Labor .00 12512.87 .00 12512.87 12512.	000000080	Salaries Expense	.00	84310.52	.00	84310.52	84310.52	162162.
411000000 Travel and Entertainment .00 34737.16 .00 34737.16 .00 34737.16 .00 34737.16 .00 34737.16 .00 <	9000000MA	Repairs and Maintenance, Mfg.	.00	60573.25	.00	60573.25	60573.25	94283.
4110000001MA Travel & Entertainment, Sales .00 43993.56 .00 19463.15 43993.56 4393.56 1055.53 12512.87 12512.87 12512.87 4393.56 4393.56 4393.56 4393.56 4393.56 4393.56 4393.56 4393.56 4393.56 4393.56 4393.56 4393.56 4393.56 1055.53 12512.87 12512.87 12512.87 12512.87 4393.56 4393.56 4393.56 4393.56 4393.56 4393.56	L0000001MA	Promotion/Advertising, Mfg.	.00	32250.00	.00	10800.00	32250.00	32250.
145000000 Direct Labor .00 158132.95 .00 158132.95 158132.95 2628 148000000 Indirect Labor .00 24731.95 .00 24731.95 .00 24731.95 .00 12512.87 .00 12512.87 .02 12512.87 .02 .02 .02 .02 .02 .02 .03 .02 .03 .03 .02 .03	10000000	Travel and Entertainment	.00	34737.16	.00	34737.16	34737.16	90378.
418000000 Indirect Labor .00 24731.95 .00 24731.95 24731.95 1099 4190000001MA Freight Out, Sales/Mfg. .00 12512.87 .00 4095.53 12512.87 .00	1000001MA	Travel & Entertainment, Sales	.00	43993.56	.00	19463.15	43993.56	43993.
4190000001MA Freight Out, Sales/Mfg00 12512.87 .00 4095.53 12512.87 125	160000000	Direct Labor	.00	158132.95	.00	158132.95	158132.95	262699.
	180000000	Indirect Labor	.00	24731.95	.00	24731.95	24731.95	109946.
- Grand Totals -> 85866.74- 626113.46 1212119.68- 1598.63 586006.22- 28594	.9000001MA	Freight Out, Sales/Mfg.	.00	12512.87	.00	4095.53	12512.87	12512.
		- Grand Totals ->	85866.74-	626113.46	1212119.68-	1598.63	586006.22-	285948.1

Option 4 - Print All Required Reports

This function will queue all required end of month reports together. The following processing steps accomplish this job.

Step 1

This disposition type is used for all standard General Subsidiary reports.

Step 2

In preparation for performing a sort/selection process on the Subsidiary Code Postings information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component and Subsidiary Code, with the option to enter user-specified comparisons at run time.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Transactions by Account Report, this step formats the Subsidiary Code Postings information. The following data items are shown: Journal Code, Operator ID, Control No, Source Trx No, Reference, Fiscal Month, Fiscal Year, Transaction Date, Description, and Amount. As appropriate, group headings and totals appear whenever a change occurs in Account or Subsidiary Code.

2 Monthly Processing

A sample output is shown below.

11/08/94 16:26				-	Computing, Inc. s by Account Report		LGG Page: 1
Jrnl	Oper/Cntrl	Trx Re		Trx Date	Description	Amount	
Account 41900000	1MA Freight	: Out, Sal	es/Mfg.				
Subsidiary Code J	ONES Salesp	erson Sam	Jones				
GL1	SRR / 0000 SRR / 0157	0000 E 0004 J	OM 02 90 E 03 90	07/13/89 08/31/89	Balance Forward August Expenses	3,157 1,485	
				-	Subsidiary Code Subtotals ->	4,642	
Subsidiary Code F	PETERS Sales	sperson Ge	orge Peters				
GL1	SRR / 0000 SRR / 0157	0000 B 0004 J	ОМ 02 90 E 03 90	07/13/89 08/31/89		2,277 1,239	
				-	Subsidiary Code Subtotals ->	3,516	
Subsidiary Code W	VILLIAMS Sal	Lesperson 1	Kris Williams				
GL1	SRR / 0000 SRR / 0157	0000 B 0004 J	OM 02 90 E 03 90	07/13/89 08/31/89	Balance Forward August Expenses	2,984 1,371	
				-	Subsidiary Code Subtotals ->	4,355	
					- Account Subtotals ->	12,513	
					- Grand Totals \rightarrow	12,513	

Step 5

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 6

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 7

In order to print the Budget Comparison by Account Report, this step formats the Subsidiary Codes by Account information. The following data items are shown: Subsidiary Code, Description, Annual Budget, Year-to-Date Balance, Difference, Lifetime Budget, Life-to-Date Balance, and Difference. As appropriate, group headings and totals appear whenever a change occurs in Account.

A sample output is shown below.

11/08/94 16:26		Expert Budget Compari	Computing, Inc			I	GG Page: 3
Sub Code	Description	Annual Budget	YTD Balance	Difference	Lifetime Budget		Difference
Account 115000	1000MA Equipment						
COMPUTER GENERAL	New Computer Syst. Development Non Project-Specific Costs	58400.00 24000.00	.00	58400.00 24000.00	236000.00		114370.00 476670.00
	- Account Totals ->	82400.00	.00	82400.00	236000.00	598300.00	362300.00
Account 117000	1000 Accumulated Depreciation						
COMPUTER 30844.00	New Computer Syst. Development	.00	1904.00-	1904.00	.00	30844.00-	
GENERAL 711143.74	Non Project-Specific Costs	.00	55917.00-	55917.00	.00	711143.74-	
	- Account Totals \rightarrow	.00	57821.00-	57821.00	.00	741987.74-	741987.74
Account 301000	1001MA Sales, Manufacturing						
JONES 411194.51	Salesperson Sam Jones	1831317.00-	411194.51-	1420122.49-	.00	411194.51-	
PETERS 382984.83	Salesperson George Peters	1465085.00-	382984.83-	1082100.17-	.00	382984.83-	
WILLIAMS 360119.34	Salesperson Kris Williams	1281890.00-	360119.34-	921770.66-	.00	360119.34-	
	- Account Totals \rightarrow	4578292.00-	1154298.68-	3423993.32-	.00	1154298.68-	1154298.68
Account 401000	0001MA Cost of Goods Sold, Sales	/Mfg.					
JONES	Salesperson Sam Jones	107127.00	15004.70	92122.30	.00	15004.70	15004.70-
PETERS	Salesperson George Peters	85701.00	14640.76	71060.24	.00	14640.76	14640.76
WILLIAMS	Salesperson Kris Williams	74989.00	13071.01	61917.99	.00	13071.01	13071.01
	- Account Totals ->	267817.00	42716.47	225100.53	.00	42716.47	42716.47

Step 8

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

2 Monthly Processing

Step 9

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 10

In order to print the Summary by Account Report, this step formats the Subsidiary Codes by Account information. Totals appear whenever a change occurs in Account; the following items are accumulated: Beginning Balance, Debits, Credits, Month-to-Date Balance, Year-to-Date Balance, and Life-to-Date Balance. Grand totals print at the end.

A sample output is shown below.

11/08/94 16:2	7	Expert	Computing, In				LGG Page:
11/00/91 1012		Summary h	by Account Rep	ort			boo ruge.
Account Balance	Description	Begin Balance	Debits	Credits			LTD
1150001000MA	Paulamont	598300.00	.00	.00	.00	.00	598300.
1170001000	Accumulated Depreciation	684166.74-	.00	57821.00-			
	Sales, Manufacturing	.00	.00	1154298.68-			
4010000001MA		.00	42716.47	.00	15715.54		
	Sales Commissions, Mfg.	.00	74333.73	.00	.00	74333.73	
4040001000	Depreciation Expense	.00	57821.00	.00	57821.00		
4080000000	Salaries Expense	.00	84310.52	.00	84310.52	84310.52	162162.
4090000000MA	Repairs and Maintenance, Mfg.	.00	60573.25	.00	60573.25	60573.25	94283.
410000001MA	Promotion/Advertising, Mfg.	.00	32250.00	.00	10800.00	32250.00	32250.
4110000000	Travel and Entertainment	.00	34737.16	.00	34737.16	34737.16	90378.
4110000001MA	Travel & Entertainment, Sales	.00	43993.56	.00	19463.15	43993.56	43993.
4160000000	Direct Labor	.00	158132.95	.00	158132.95	158132.95	262699.
4180000000	Indirect Labor	.00	24731.95	.00	24731.95	24731.95	109946.
419000001MA	Freight Out, Sales/Mfg.	.00	12512.87	.00	4095.53	12512.87	12512.
	- Grand Totals ->	85866.74-	626113.46	1212119.68-	1598.63	586006.22-	285948.1

Option 5 - Monthly Status Inquiry

This function allows you to view the status of General Subsidiary, including the current fiscal month and year and whether or not required reports have been printed.

In order to print the monthly Status Inquiry, this step formats the Parameters information. The following data items are shown: Current Fiscal Month, Current Fiscal Year, Transactions Report Required?, Transactions Report Printed?, Budget Comparison Required?, Budget Comparison Printed?, Summary Report Required?, and Summary Report Printed?.

Monthly Processing 2

A sample output is shown below.

**************************************	us *******	
Current Fiscal Month Current Fiscal Year	03 90	
EOM Reports	Required?	Printed?
Transactions by Account	Y	Y
Budget Comparison by Account	Y	Y
Summary by Account	Y	Y

Option 6 - Close Month

This function allows you to close the month for General Subsidiary. If you entered 'Y' to the "Close Month in General Ledger?" field on the Parameters file, an error message will be printed and you will not be allowed to continue. The system will automatically close General Subsidiary when General Ledger is closed. The following processing steps accomplish this job.

Step 1

This function checks to be sure that required reports have been printed before closing a month.

Step 2

This disposition type is used for all standard processing functions within General Subsidiary.

Step 3

This step prevents CANCEL from canceling the current job.

Step 4

This step processes the information for Chart of Accounts, Subsidiary Codes by Account and Subsidiary Code Postings. Under certain conditions, records in the subsidiary Code Postings file will be added. Updates to certain fields in the Subsidiary Codes by Account and Chart of Accounts files will occur. Records in the Subsidiary Code Postings file will then be deleted.

Step 5

This step processes the information for Parameters. Updates to certain fields in the Parameters file will occur.

Option 7 - Clear Life-to-Date Balances

This function allows you to clear Life-to-Date balances for selected subsidiary codes. For example, if you have an ongoing project for which you have no estimated Lifetime Budget, then Life-to-Date Balance has no meaning and should be cleared periodically so that the amount field does not overflow. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Added On, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard processing functions within General Subsidiary.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

This step processes the information for Subsidiary Codes by Account. Life-to-Date balance is then zeroed in the Subsidiary Codes by Account file.

Chapter 3: File Maintenance

3 File Maintenance

This menu allows you to enter and edit information in General Subsidiary master files. It also provides access to some useful utilities.

General Subsidiar	y	APPX Demor	nstration Company
	File Mai	ntenance	
1	<u>File Maintenance</u>	<u>Listings</u>	
2) :		 4) Subsidiary Codes 5) Sub. Codes by Accounce 6) Parameters 	int
	<u>Utilities</u> Copu Subsidiaru Code		
	Delete Subsidiary Code		
		ecret Property of APPX ware, Inc. All Rights	
Database: RAD	Appl: TGS 00	Usen: LGG Ja	an 5th, 3:44 pm
Keymap: MENIL ENTRY			

Figure 3. The General Subsidiary File Maintenance Menu

Option 1 - Subsidiary Codes

This function allows you to enter or edit Subsidiary Codes.

Each Subsidiary Code may define a particular project, classification, cost center, or other item on which you want to keep additional detail. Initially, you can select whether to enter (ADD), update (CHG), delete (DEL), or (INQ).

When you use this function, a record of all entries will be printed. For additions, all new field contents are printed; for deletions, the deleted record's contents are shown; for changes, both old field contents and new field contents are shown; and in all cases, the User ID, date, and time are printed.

The screen shown below presents information about Subsidiary Codes.

File Maintenance 3



Figure 4. The General Subsidiary Subsidiary Codes Screen

When the key value for a particular record is requested, you can review all the records in the file by selecting the Scan option. The records will be presented on an "Access" screen, and you will be allowed to scan the available data until you find the record you want.

Note that the *Audit Info* option is available at the bottom of this screen. When this option is invoked, the *Audit Information* overlay appears and displays the date the record was created and who created it, as well as the date the record was last modified and who modified it. Press the END key or the RETURN key to clear the overlay from your screen. The information displayed in the *Audit Information* overlay is system-supplied and non-modifiable.

Data items for the preceding screen are described below:

Subsidiary Code

Enter an upper case alphanumeric field, up to 16 characters in length. This field is required. By using Scan you may use this as an 'access key' for selecting records.

Supply a code for this subsidiary. This code will be used to identify the subsidiary when entering transactions in other applications, and when printing reports.

Description

Enter an alphanumeric field, up to 30 characters in length. This field is required. Describe this subsidiary.

Alpha Sort

Enter an alphanumeric field, up to 8 characters in length. This field is required. By using Scan you may use this as an 'access key' for selecting records.

Define a combination of characters to represent where this record should be placed in a sorted report, in relation to other subsidiary codes.

Subsidiary Code Type

Enter a positive number with 1 digit.

Indicate whether or not detail should be summarized for this subsidiary code. Valid entries and their meanings are:

1: Keep Detail only according to the Chart of Accounts file

2: Create a Balance Forward record at End of Month

This field is used in conjunction with the "Delete Sub Code Postings" field on the General Ledger Chart of Accounts and the Subsidiary Codes by Account files. "Balance Forward" subsidiary codes are summed at the end of each month, for delete type 'N' and 'T'; and at the end of the fiscal year for delete type 'Y'; and that sum is placed into a Balance Forward record. The detail is then deleted.

Press ENTER to save the information on this screen

Select the Next Record option to go to the next Subsidiary Codes record.

At this screen, the use of the MODE keys - ADD, DEL, CHG, or INQ - pertain to those records in the Subsidiary Codes file.

Option 2 - Subsidiary Codes by Account

This function allows you to enter or edit subsidiary codes by account.

Use this function to identify each account whose detail you want to keep, in relationship to a particular Subsidiary Code. For example, if you are tracking payroll costs for a particular product being manufactured, the account might be "Wages Expense" and the Subsidiary Code might be "Wicker Chairs". Initially, you can select whether to enter (ADD), update (CHG), delete (DEL), or review (INQ).

When you use this function, a record of all entries will be printed. For additions, all new field contents are printed; for deletions, the deleted records contents are shown; for changes, both old field contents and new field contents are shown; and in all cases, the User ID, date, and time are printed.

The screen shown below presents information about Subsidiary Codes by Account.

This file stores summary information about subsidiary codes, including budget information, debits, credits, and MTD, YTD, and Life-to-Date totals. In addition, it contains descriptive information Subsidiary codes are intended to allow you to track additional detail information for specified accounts.

Account Subsidiary Code Description Alpha Sort Subsidiary Code Type Delete Sub Postings Annual Budget Lifetime Budget	New*Computer*Syst.* COMPUTER 1 N 58400.00*****					
Beginning Balance Debits Credits MTD Balance YTD Balance Life-to-Date Balance	.00 .00 .00 .00					
	RETURN) Next Record	98) Audit Info				
Database: RAD	Appl: TGS 00	User: LGG	Jan	5th,	3:44	рм

Figure 5. The General Subsidiary Subsidiary Codes by Account Screen

When the key value for a particular record is requested, you can review all the records in the file by selecting the Scan option. The records will be presented on an "Access" screen, and you will be allowed to scan the available data until you find the record you want. Then, position the cursor by that record and press ENTER; the record will be displayed for editing.

Note that the *Audit Info* option is available at the bottom of this screen. When this option is invoked, the *Audit Information* overlay appears and displays the date the record was created and who created it, as well as the date the record was last modified and who modified it. Press the END key or the RETURN key to clear the overlay from your screen. The information displayed in the *Audit Information* overlay is system-supplied and non-modifiable.

Data items for the preceding screen are described below:

Account

Enter an upper case alphanumeric field, up to 12 characters in length. This field is required. You can use Scan to search for an appropriate entry.

3 File Maintenance

Supply a General Ledger account to be attached to this subsidiary code. This must be a valid account, with a Sub Type of 'GL'. The system displays the description so that you can verify your entry.

Subsidiary Code

Enter an upper case alphanumeric field, up to 16 characters in length. This field is required. You can use Scan to search for an appropriate entry. By using Scan you may use this as an 'access key' for selecting records.

Identify the subsidiary code. This must be a valid code in the Subsidiary Codes file.

Description

Enter an alphanumeric filed, up to 30 characters in length. This field is required.

Name or describe this subsidiary code/account combination. The description from the Subsidiary Codes file is supplied as a default value; you can change it.

Alpha Sort

Enter an alphanumeric field, up to 8 characters in length. This field is required. By using Scan you may use this as an 'access key' for selecting records.

A value is supplied from the Subsidiary Codes file; you can change it. Define a combination of characters to represent where this record should be placed in a sorted report, in relation to other subsidiary codes by account.

Subsidiary Code Type

Enter a positive number with 1 digit. In ADD mode, this field will automatically be saved from one record to the next.

A default value is supplied from the Subsidiary Codes file; you can change it.

Indicate whether or not detail should be summarized for this subsidiary code. Valid entries and meanings are:

1: Keep Detail only according to the Chart of Accounts file

2: Create a Balance Forward record a End of Month

This field is used in conjunction with the "Delete Sub Code Postings" field. "Balance Forward" subsidiary codes are summed at the end of each month, for delete type 'M' and 'T'; and at the end of the fiscal year for delete type 'Y'' and that sum is placed into a Balance Forward record. The detail is then deleted.

Delete Sub Code Postings

Enter an upper case alphanumeric field, 1 character in length. Only letters are acceptable. Valid entries are N, M, y and T. The initial default value is 'M'. This field is required.

A default value is supplied from the General Ledger Chart of Accounts file; you can change it. Indicate how often detail postings are to be deleted from the subsidiary code postings file. Your options and their meanings are:

N: Never

M: Delete during Close Month processing each month

Y: Delete only at the end of the fiscal year

T: Delete at the end of this month

NOTE: If you enter 'T', after the detail has been deleted this item is reset to 'N'.

Annual Budget

Enter a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

Supply the amount budgeted for this subsidiary code and account combination for this fiscal year.

Lifetime Budget

Enter a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

Supply the amount budgeted for this subsidiary code and account combination, for the full life of the subsidiary code.

Beginning Balance

The system displays a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

This is the beginning balance for this subsidiary code and account combination, for the current fiscal year. For revenue and expense accounts, this will be zero. This amount may be entered manually during the Initial Setup phase of your operations.

Debits

The system displays a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

This is the total amount of debits posted to this subsidiary code and account combination, for the current fiscal year. This amount may be entered manually during the Initial Setup phase of your operations.

Credits

The system displays a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

This is the total amount of credits posted to this subsidiary code and account combination, for the current fiscal year. This amount may be entered manually during the Initial Setup phase of your operations.

Month-to-Date Balance

The system displays a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

This is the month-to-date balance for this subsidiary code and account combination. This amount may be entered manually during the Initial Setup phase of your operations.

Year-to-Date Balance

The system displays a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

This is the year-to-date balance for this subsidiary code and account combination, for the current fiscal year. This amount may be entered manually during the Initial Setup phase of your operations.

Life-to-Date Balance

The system displays a number with up to 9 digits to the left of the decimal and 2 digits to the right of the decimal.

This is the life-to-date balance for this subsidiary code and account combination. This amount can be manually entered during the Initial Setup phase of your operations.

The entered data is validated. During validation, including access to other files, conditions may be found which cause messages to be displayed. Errors (E), Warnings (W), and Messages (M) that may result are shown below:

E Sub Type in Balances File Must Be "GL" for Subsidiary Codes

E Will Not Create Balance Forward Records - Postings Never Deleted

Press ENTER to display system-supplied information and then press ENTER again to save the information on this screen.

Select the Next Record option to go to the next Subsidiary Codes by Account record.

At this screen, the use of the MODE keys - ADD, DEL, CHG, or INQ - pertain to those records in the Subsidiary Codes by Account file.

Option 3 - Parameters

This function allows you to enter or edit Parameters for General Subsidiary. In this manner you can "customize" General Subsidiary for your particular needs.

When you use this function, a record of all entries will be printed. For additions, all new field contents are printed; for deletions, the deleted record's contents are shown; for changes, both old field contents and new field contents are shown; and in all cases, the User ID, date, and time are printed.

The screen shown below presents information about Parameters.

General Subsidiary	Parameters		
Current Fiscal Mont Current Fiscal Year Number of Accountin	90	Curren	t Calendar Month 08 t Calendar Year 89
Close Month in Gene	ral Ledger? Y		
EOM Reports	<u>Requir</u>	ed? <u>Printe</u>	<u>d?</u>
Transactions by Acc Budget Comparison b Summary by Account		Y Y Y	
	RETURN) Save C	hanges 98)Audi	t Info
Database: RAD	Appl: TGS 00	User: LGG	Jan 5th, 3:45 pm
Keymap: DATA ENTRY			Mode: Chg

Figure 6. The General Subsidiary Parameters Screen

Note that the *Audit Info* option is available at the bottom of this screen. When this option is invoked, the *Audit Information* overlay appears and displays the date the record was created and who created it, as well as the date the record was last modified and who modified it. Press the END key or the RETURN key to clear the overlay from your screen. The information displayed in the *Audit Information* overlay is system-supplied and non-modifiable.

Data items for the preceding screen are described below:

Current Fiscal Month

The system displays a positive number with up to 2 digits.

The current fiscal accounting period is supplied from General Ledger; do not change it. General Subsidiary is assumed to be in the same accounting month and year as General Ledger.

Current Fiscal Year

The system displays a positive number with up to 2 digits.

The current fiscal year is supplied from General Ledger; do not change it. General Subsidiary is assumed to be in the same accounting month and year as General Ledger.

Number of Accounting Periods

The system displays a positive number with up to 2 digits.

The number of accounting periods upon which your accounting system is based is supplied from General Ledger; do not change it. This will either be 12, which represents calendar period accounting; or 13, which represents 13-period accounting.

Close Month In General Ledger?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'N'. This field is required.

Enter 'Y' if you want the "Close Month" procedure in General Ledger to also close the General Subsidiary month. If you enter 'Y' you will not be able to close the month in General Subsidiary; the procedure will be run automatically by General Ledger.

Transactions Report Required?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'N'. This field is required.

Enter 'Y' is you want to be sure that the Transactions by Account report is printed before the month is closed.

Transactions Report Printed?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'N'.

The system displays a 'Y' if the Transactions by Account report has been printed for the current month.

Budget Comparison Required?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'N'. This field is required. Enter 'Y' is you want to be sure that the Budget Comparison by Account report is printed before the month is closed.

Budget Comparison Printed?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'N'.

The system displays a 'Y' if the Budget Comparison by Account report has been printed for the current month.

Summary Report Required?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'N'. This field is required.

Enter 'Y' is you want to be sure that the Summary by Account report has been printed for the month.

The entered data is validated. During validation, including access to other files, conditions may be found which cause messages to be displayed. Errors (E), Warnings (W), and Messages (M) that may result are shown below:

E Current Fiscal Month Cannot Exceed Number Account Periods

Press ENTER to display system-supplied information and then press ENTER again to save the information on this screen.

Option 4 - Subsidiary Codes List

This function prints a list of all Subsidiary Codes. The following steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes information, this step provides you with a default sequencing of data records by Subsidiary Code and Description, with the option to change modifiable parameters at run time. Selection of data records is provided by Subsidiary Code, Description, Added On, and Changed On, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all lists of master file information.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Subsidiary Codes List, this step formats the Subsidiary Codes information. The following data items are shown: Subsidiary Code, Description, Alpha Sort, and Subsidiary Code Type.

3 File Maintenance

A sample output is shown below.

11/08/94 16:14		Expert Computing, Inc. Subsidiary Codes List			LGG Pag	le:	1
	Subsidiary Code	Description	Alpha Sort	Sub Type			
	COMPUTER GENERAL JONES PETERS WILLIAMS	New Computer Syst. Development Non Froject-Spesific Costs Salesperson Sam Jones Salesperson George Peters Salesperson Kris Williams	COMPUTER GENERAL JONES PETERS WILLIAMS	2 2 2			

Option 5 - Subsidiary Codes by Account List

This function prints a list of all Subsidiary Codes by Account. The following steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides you with a default sequencing of data records by Account and Subsidiary Code, with the option to change modifiable parameters at run time. Selection of data records is provided by Account Component, Subsidiary Code, and Changed On, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all lists of master file information.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Subsidiary Codes by Account List, this step formats the Subsidiary Codes by Account information. The following data items are shown: Account, Description, Alpha Sort, Annual Budget, Debits, Month-to-Date Balance, Year-to-Date Balance, Subsidiary Code, Subsidiary Code Type, Delete Sub Code Postings, Lifetime Budget, Credits, Beginning Balance, and Life-to-Date Balance.

File Maintenance 3

A sample output is shown below:

11/08/94 16:15	s	• • • • •	mputing, Inc. es by Account List			LGG Page: 1
		-	-			
1						
Account Subsidiary Code	Description Description	Alpha Sort Type Del	Ann. Budget Life Budget	Debits	MTD Balance Begin Balance	YTD Balance
	Description					
1150001000MA	Equipment	COMPUTER	58400.00	.00	.00	.00
COMPUTER	New Computer Syst. Development	1 N	236000.00	.00	121630.00	121630.00
1150001000MA GENERAL	Equipment	GENERAL 2 M	24000.00	.00	.00 476670.00	.00 476670.00
GENERAL	Non Project-Specific Costs	2 M	.00	.00	476670.00	476670.00
1170001000	Accumulated Depreciation	COMPUTER	.00	.00	1904.00-	1904.00-
COMPUTER	New Computer Syst. Development	1 N	.00	1904.00-	28940.00-	30844.00-
1170001000 GENERAL	Accumulated Depreciation	GENERAL 2 M	.00	.00 55917.00-	55917.00-	55917.00- 711143.74-
GENERAL	Non Project-Specific Costs	2 M	.00	55917.00-	655226.74-	711143.74-
3010001001MA	Sales, Manufacturing	JONES	1831317.00-	.00	139742.17-	411194.51-
JONES	Salesperson Sam Jones	2 Y	.00	411194.51-	.00	411194.51-
3010001001MA	Sales, Manufacturing	PETERS	1465085.00-	.00	130429.41-	382984.83-
PETERS	Salesperson George Peters	2 Y	.00	382984.83-	.00	382984.83-
3010001001MA	Sales, Manufacturing	WILLIAMS	1281890.00-	.00	140789.84-	360119.34-
WILLIAMS	Salesperson Kris Williams	2 Y	.00	360119.34-	.00	360119.34-
401000001MA	Cost of Goods Sold, Sales/Mfg.	JONES 2 M	107127.00	15004.70	5625.78	15004.70
JONES	Salesperson Sam Jones	2 M	.00	.00	.00	15004.70
401000001MA	Cost of Goods Sold, Sales/Mfg.	PETERS	85701.00	14640.76	5311.16	14640.76
PETERS	Salesperson George Peters	2 M	.00	.00	.00	14640.76
401000001MA WILLIAMS	Cost of Goods Sold, Sales/Mfg. Salesperson Kris Williams	WILLIAMS 2 M	74989.00	13071.01	4778.60	13071.01 13071.01
WILLIAMS	Salesperson Kris Williams	2 m	.00	.00	.00	130/1.01
402000001MA	Sales Commissions, Mfg.	JONES	187472.00	27145.24	.00	27145.24
JONES	Salesperson Sam Jones	2 M	.00	.00	.00	27145.24
402000001MA	Sales Commissions, Mfg.	PETERS 2 M	149977.00	25255.54	.00	25255.54 25255.54
PETERS	Salesperson George Peters	2 M	.00	.00	.00	25255.54

Option 6 - Parameters List

This function prints a list of the General Subsidiary Parameters. The following processing steps accomplish this job.

Step 1

This disposition type is used for all lists of master file information.

Step 2

In order to print the General Subsidiary Parameters List, this step formats the Parameters information. The following data items are shown: Current Fiscal Month, Current Calendar Month, Current Fiscal Year, Current Calendar Year, Number of Accounting Periods, Close Month in General Ledger?, Transactions Report Required?, Transactions Report Printed?, Budget Comparison Required?, Budget Comparison Printed?, Summary Report Required?, and Summary Report Printed?.

A sample output is shown below.

11/08/94 16:15	Expert Comput	ing, Inc.		LGG	Page:	1	
11,00,91 10119	General Subsidiary	Parameters L	ist	200	ruge.	-	
	Current Fiscal Month	03	Current Calendar Mo	onth	08		
	Current Fiscal Year	90	Current Calendar Ye	ar	89		
	Number of Accounting Periods	12					
	Close Month in General Ledger	? Y					
	EOM Reports R	equired?	Printed?				
	Transactions by Account	¥	¥				
	Budget Comparison by Account	Y	N				
	Summary by Account	Y	N				

Option 7 - Copy Subsidiary Code

This function allows you to create a new set of Subsidiary Codes by Account records based on the terms and structure of an existing set of Subsidiary Codes by Account records. The following processing steps accomplish this job.

Step 1

This function allows you to enter parameters that define the subsidiary code and account range to be copied. For example, if you begin manufacturing a new product, such as "Wicker Tables", you may discover that tracking the costs of that product includes defining almost exactly the same set of Subsidiary Code by Account records as you already have for the existing product, "Wicker Chairs". You can use this function to create a new set of Subsidiary Code by Account records for "Wicker Tables", using the existing set of records for "Wicker Chairs", thereby saving yourself considerable data entry time.

The screen shown below allows you to enter parameters needed by the Copy Subsidiary Code utility.

Subsidiary Code to New Subsidiary Coo Start Account Numb End Account Number	le Der	 ••	

Figure 7. The General Subsidiary Copy Subsidiary Codes Screen

Data items for the preceding screen are described below:

Subsidiary Code

Enter an upper case alphanumeric field, up to 16 characters in length. This field is required. You can use Scan to search for an appropriate entry.

Select a subsidiary code for this utility. This must be valid subsidiary code; the system displays the description so that you can verify your entry.

New Subsidiary Code

Enter an upper case alphanumeric field, up to 16 characters in length. This field is required. You can use Scan to search for an appropriate entry.

Define the subsidiary code to be created, based on the subsidiary code you just entered and the range of accounts you will enter next. This must be a valid subsidiary code. The description is displayed so that you can verify your entry.

Start Account Number

Enter an upper case alphanumeric field, up to 12 characters in length. You can use Scan to search for an appropriate entry.

Define the account number that is the first account of the range of accounts you want to select for this utility. For example, if you want to select a range of accounts beginning with account number 40000, enter '40000' in this field. The utility will only include valid subsidiary code and account combinations within the defined range.

If you leave the account range blank, the utility will include all accounts for the entered subsidiary code.

End Account Number

Enter an upper case alphanumeric field, up to 12 characters in length. You can use Scan to search for an appropriate entry.

Define the account number that is the last account of the range you want to select for this utility. For example, if you want to select the range of accounts beginning with 40000 and ending with '49999' in this field. The utility will only include valid subsidiary code and account combinations within the defined range.

If you leave the account range blank the utility will include all accounts for the entered subsidiary code.

The entered data is validated. During validation, including access to other files, conditions may be found which cause messages to be displayed. Errors (E), Warnings(W), and Messages (M) that may result are shown below:

E Already Exists on Subsidiary Codes by Account File

E Not on File in Subsidiary Codes by Account File

Press ENTER to display system-supplied information and then press ENTER again to save the information on this screen.

Step 2

This disposition type is used for all standard processing functions within General Subsidiary.

Step 3

This step processes the information for Subsidiary Codes by Account. Under certain conditions, records in the Subsidiary Codes by Account file will be added.

Option 8 - Delete Subsidiary Code

This function allows you to delete all records which are identified by the selected subsidiary code. The following processing steps accomplish this job.

Step 1

This function allows you to enter parameters that define the subsidiary code to be deleted. For example, if you stop manufacturing the product "Wicker Chairs", or no longer need to track costs on that product, you can use this utility to delete all records associated with that subsidiary code.

The screen shown below allows you to enter parameters needed by the Delete Subsidiary Code utility.

umap: DATA ENTRY				Mode: Add
itabase: RAD	App1:	TGS 00	User: LGG	Jan 5th, 3:47 pm
Start Account Ni End Account Num			•••	
Subsidiary Code		••••		

Figure 8. The General Subsidiary Delete Subsidiary Code Screen

Data items for the preceding screen are described below:

Subsidiary Code

Enter an upper case alphanumeric field, up to 16 characters in length. This field is required. You can use Scan to search for an appropriate entry.

Select a subsidiary code for this utility. This must be a valid subsidiary code; the system displays the description so that you can verify your entry.

3 File Maintenance

Start Account Number

Enter an upper case alphanumeric field, up to 12 characters in length. You can use Scan to search for an appropriate entry.

Define the account number that is the first account of the range of accounts you want to select for this utility. For example, if you want to select a range of accounts beginning with account number 40000, enter '40000' in this field. The utility will only include valid subsidiary code and account combinations within the defined range.

If you leave the account range blank, the utility will include all accounts for the entered subsidiary code.

End Account Number

Enter an upper case alphanumeric field, up to 12 characters in length. You can use Scan to search for an appropriate entry.

Define the account number that is the first account of the range of accounts you want to select for this utility. For example, if you want to select the range of accounts beginning with 40000 and ending with '49999', enter '49999' in this field. The utility will only include valid subsidiary code and account combinations within the defined range.

If you leave the account range blank the utility will include all accounts for the entered subsidiary code.

The entered data is validated. During validation, including access to other files, conditions may be found which cause messages to be displayed. Errors (E), Warnings (W), and Messages (M) that may result are shown below:

E Subsidiary Code Not on File

Press ENTER to display system-supplied information and then press ENTER again to save the information on this screen.

Step 2

This disposition type is used for all standard processing functions within General Subsidiary.

Step 3

This step processes the information for Subsidiary Codes by Account and Subsidiary Code Postings. Records in the Subsidiary Codes by Account and Subsidiary Code Postings files will then be deleted.

Chapter 4: Reports and Inquiry

This menu allows you access to the reports and inquiries available in General Subsidiary.

Reports	Inquiry
	 8) Transactions by Account 9) Transactions by Sub Code 10) Budget Comparison by Account 11) Budget Comparison by Sub Code 12) Balances by Sub Code 13) Balances by Account
Press END to exi	t General Subsidiary
	Secret Property of APPX Software, I tware, Inc. All Rights Reserved.

Figure 9. The General Subsidiary Reports and Inquiry Menu

Option 1 - Transactions by Subsidiary Code Report

This function prints a report using the Subsidiary Code Postings file sorted by account number within subsidiary code. The following processing steps accomplish the job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Code Postings information, this step provides sequencing of data records by Subsidiary Code and Account, with no option to change the sequence at run time. Selection of data records is provided by Account Component and Subsidiary Code, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Transactions by Subsidiary Code Report, this step formats the Subsidiary Code Postings information. The following data items are shown: Journal code, Operator ID, Control No, Source Trx No, Reference, Fiscal Month, Fiscal Year, Transaction Date, Description, and Amount.

As appropriate, group headings and totals appear whenever a change occurs in Subsidiary Code or Account.

A sample output is shown below.

Transactions by Subidiary Code Report Jrnl Oper/Chtrl Trx Ref No/Yr Trx Date Description Amount Subsidiary Code COMPUTER Subsidiary Code COMPUTER Account 1150001000MA Equipment 1	
Subsidiary Code CONFUTER Account 115001000MA Equipment GS SER / 0000 0000 GPNENT 01 90 66/10/90 New Computer Equipment-OE 121,630.00 $- \text{Account Subtotals} \rightarrow 121,630.00$ $- \text{Account Subtotals} \rightarrow 30,844.00$ $- \text{Account Subtotals} \rightarrow 30,844.00$	
Account 1150001000M1 Equipment GS SER / 0000 0000 OPNENT 01 90 06/10/90 New Computer Equipment-OE 121,630.00 $-$ Account Subtotals \rightarrow 121,630.00 121,630.00 121,630.00 121,630.00 Account 1170001000 Account Subtotals \rightarrow 121,630.00 121,630.00 Account 1170001000 AccountSubtotals \rightarrow 121,630.00 SEE SEE / 0000 0000 OPNENT 01 90 06/10/90 New Computer Accum Depreciation-Domestic 52.00- SEE SEE / 0154 0002 EECURE 02 90 07/31/89 Monthly Depreciation-Domestic 552.00- REC LGG / 0178 0002 EECURE 03 90 11/02/94 Monthly Depreciation-Domestic 30,844.00- REC SER / 0149 0002 EECURE 01 90 06/10/90 New Computer Deprec Exp-OE 28,940.00 REC SER / 0149 0002 RECURE 03 90 11/02/94 Monthly Depreciation-Domestic 352.00 MEC SER / 013 002 90 07/31/95 Monthly Depreciation-Domestic 352.00 MEC	
$ \begin{array}{cccccccccccccccccccccccccccccccccccc$	
$\begin{array}{rcl} - & \mbox{Account Subtotals} \rightarrow & \mbox{121,630.0} \\ \hline \mbox{117000100} & \mbox{Accumulated Depreciation} \\ \hline \mbox{BCC} & \mbox{SR} / 0149 & 0002 & \mbox{BCURR} & 01 90 & 06/10/90 & \mbox{Monthly Depreciation-Domestic} & 28,940.00 \\ \hline \mbox{SEC} & \mbox{SR} / 0149 & 0002 & \mbox{BCURR} & 01 90 & 06/10/90 & \mbox{Monthly Depreciation-Domestic} & 352.00 \\ \hline \mbox{SEC} & \mbox{SR} / 0178 & 0002 & \mbox{BCURR} & 03 90 & 11/02/94 & \mbox{Monthly Depreciation-Domestic} & 0.841.00 \\ \hline $	
Account 117000100 Accumulated Depreciation Sec SER / 0.049 0000 PMENT 01 90 06/30/89 Monthly Depreciation-Domestic 952.00- 952.00 952.00- 952.00 95	
GS SER / 0000 0000 OPNENT 01 90 06/10/90 New Computer Accum Deprec-OE 28,940.00- REC SER / 0149 0002 RECURR 03 90 07/31/80 Monthly Depreciation-Domestic 952.00- REC LGG / 0178 0002 RECURR 03 90 11/02/94 Monthly Depreciation-Domestic 0.00 - Account Subtotals → - - - - - - Account 4040001000 Depreciation Expense -	
REC SER / 0149 0002 RECURR 0.9 06/30/89 Monthly Depreciation-Domestic 952.00- REC LGG / 0178 0002 RECURR 0.3 90 11/02/94 Monthly Depreciation-Domestic 0.00 - Account Subtotals → Account Subtotals → Account 4040001000 Depreciation Expense 0.00 Account Subtotals → REC SR / 019 0000 OPNENT 01 90 06/10/90 New Computer Depreciation-Domestic 952.00 REC SR / 0100 0000 OPNENT 01 90 06/10/90 New Computer Deprec Exp-OE 28,940.00 REC SR / 0154 0002 RECURR 02 90 07/31/89 Monthly Depreciation-Domestic 952.00 REC SR / 0154 0002 RECURR 02 90 07/31/89 Monthly Depreciation-Domestic 0.000 REC LGG / 0178 0002 RECURR 03 90 11/02/94 Monthly Depreciation-Domestic 0.000 - Account Subtotals →	
- Account Subtotals → 30,844.00- Account 4040001000 Depreciation Expense - Account Subtotals → 28,940.00 REC SRE / 0000 0000 GPNENT 01 90 06/10/90 Monthly Depreciation-Domestic 952.00 REC SRE / 0149 00002 RECURR 01 90 06/30/89 Monthly Depreciation-Domestic 952.00 REC SRE / 0149 00002 RECURR 01 90 07/31/94 Monthly Depreciation-Domestic 952.00 REC LAG / 0178 0002 RECURR 03 90 11/02/94 Monthly Depreciation-Domestic 0.00 - Account Subtotals → 30,844.00 - Account Subtotals ⇒ 30,844.00 - Account Subtotals ⇒ 30,844.00 - Account Subtotals ⇒ 30,844.00	
- Account Subtotals → 30,844.00- Account 4040001000 Depreciation Expense - Account Subtotals → 28,940.00 REC SRE / 0000 0000 OPNERT 01.90 06/10/90 New Computer Depreciation-Domestic 952.00 REC SRE / 0149 00002 RECURR 01.90 06/10/90 Monthly Depreciation-Domestic 952.00 REC LAG / 0178 0002 RECURR 03.90 11/02/94 Monthly Depreciation-Domestic 952.00 REC LAG / 0178 0002 RECURR 03.90 11/02/94 Monthly Depreciation-Domestic 0.00 - Account Subtotals → 30,844.00 - - 30,844.00 - Account 4080000000 Salaries Expense - Account 500000000 Salaries Expense GS SRE / 0000 0000 OPNERT 01.90 06/10/90 New Computer Salaries-OE 77,852.09	
Account 4040001000 Depreciation Expense GS SER / 0.000 0000 OPNENT 01 90 06/10/90 New Computer Deprec Exp-OE 28,940.00 REC SER / 0.154 0002 RECURR 03 90 07/31/90 Monthly Depreciation-Domestic 352.00 MONTHly Depreciation-Domestic 352.00 Account 4080000000 Salaries Expense GS SER / 0.00 0000 OPNENT 01 90 06/10/90 New Computer Salaries-OE 77,852.09	
GS SER / 0000 0000 OPNENT 01 90 06/10/90 New Computer Deprecizion-Demestic 28,940.00 EEC SER / 0149 0002 RECURR 01 90 06/30/88 Monthly Depreciation-Demestic 952.00 REC SER / 0178 0002 RECURR 03 90 11/02/94 Monthly Depreciation-Demestic 0.00 - Account Subtotals → 30,844.00 30,844.00 30,844.00 30,844.00 Account 4080000000 Salaries Expense 552.00 06/10/90 New Computer Salaries-OE 77,852.09	
REC SRR / 0154 0002 RECURR 02 90 07/31/89 Monthly Depreciation-Domestic 952.00 REC LGG / 0178 0002 RECURR 03 90 11/02/94 Monthly Depreciation-Domestic 0.00 - Account Subtotals → 30,944.00 - Account 408000000 Salaries Expense GS SER / 0000 0000 OPNENT 01 90 06/10/90 New Computer Salaries-OE 77,852.09	
REC SRR / 0154 0002 RECURR 02 90 07/31/89 Monthly Depreciation-Domestic 952.00 REC LGG / 0178 0002 RECURR 03 90 11/02/94 Monthly Depreciation-Domestic 0.00 - Account Subtotals → 30,944.00 - Account 408000000 Salaries Expense GS SER / 0000 0000 OPNENT 01 90 06/10/90 New Computer Salaries-OE 77,852.09	
REC LGG / 0178 0002 RECURR 03 90 11/02/94 Monthly Depreciation-Domestic 0.00 - Account Subtotals → 30,844.00 Account 4080000000 Salaries Expense GS SER / 0000 0000 OPNENT 01 90 06/10/90 New Computer Salaries-OE 77,852.09	
GS SRR / 0000 0000 OFNENT 01 90 06/10/90 New Computer Salaries-OE 77,852.09	
GS SRR / 0000 0000 OFNENT 01 90 06/10/90 New Computer Salaries-OE 77,852.09	
GL1 SRR / 0146 0001 JE 01 90 06/30/89 June Payroll 16,929.71 GL1 SRR / 0152 0001 JE 02 90 07/31/89 July Payroll 16,854.10	
GL1 SRR / 0157 0001 JE 03 90 08/31/89 August Payroll 16,637.93	
- Account Subtotals -> 128,273.83	
Account 409000000MA Repairs and Maintenance, Mfg.	
GS SRR / 0000 0000 OFNENT 01 90 06/10/90 New Computer R&M-OE 33,710.51	
GL1 SRR / 0146 0006 JE 01 90 06/30/89 June Expenses 1,263.28 GL1 SRR / 0152 0006 JE 02 90 07/31/89 July Expenses 1,263.28	
GL1 SRR / 0157 0004 JE 03 90 08/31/89 August Expenses 1,263.28	
- Account Subtotals → 37,500.35	

Option 2 - Budget Comparison by Subsidiary Code Report

This function prints a summary of the Subsidiary Codes by Account file, sorted by account number within subsidiary code. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Subsidiary Code and Account with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Budget Comparison by Subsidiary Code Report, this step formats the Subsidiary Codes by Account information. The following data items are shown: Account, Description, Annual Budget, Year-to-Date Balance, Difference, Lifetime Budget, Life-to-Date Balance, and Difference. As appropriate, group headings and totals appear whenever a change occurs in Subsidiary Code.

A sample output is shown below.

Budget Comparison by Subsidiary Code Report Account Description Lifetims LTD Subsidiary Code COMPUTER 1150001000 Accumulated Depreciation .00 1904.00- 1304.00- .00 30844.00- Ad00000000 Reguipment .00 1904.00- 1304.00- .00 30844.00- 6400000000 Barics Expense .00 1904.00- 1304.00- .00 30844.00- 6400000000 Barics Expense .00 1904.00- 1304.00- .00 30844.00- 6400000000 Barics Expense .00 1904.00- 1304.00- .00 30844.00- 640000000 Direct Labor 42250.00 7459.44 90530.16 128200.00 12750.25 - - 40250.00 7151.30 33098.70 139870.00 52365.99 - - - - - - - 5557.50 50000000 Indirect Labor 24000.00 .00 75577.00 5507.00 13987.00 55977.00 1170001000 Appreciation Repense 1045575.00 17508.47	114370.0 30844.0 30844.0 70286.1 145299.6 38703.3 89884.2 67504.0
Account Description Budget Balance Difference Budget Balance Subsidiary Code COMPUTER State State <td< th=""><th>114370.0 30844.0 70286.1 145299.6 38703.3 89884.2 67504.0</th></td<>	114370.0 30844.0 70286.1 145299.6 38703.3 89884.2 67504.0
<pre>L150001000Ak Equipment 58400.00 .00 58400.00 23600.00 121630.00 1170001000 Accumulated Depreciation 0.00 1904.00- 1904.00 .00 30644.00- 408000000 Salaries Expense 151500.00 50421.74 31078.26 198550.00 128273.83 4090000000 Travel and Entertainment 37200.00 4645.39 32554.61 98990.00 60286.64 416000000 Direct Labor 126820.00 7151.30 33098.70 159870.00 92265.99 - subsidiary Code Totals → 438590.00 120507.71 318082.29 1125170.00 120507.71 50000000 Depreciation 0.00 55917.00- 55917.00 711143.74- 408000000 Depreciation 2.00 55917.00- 55917.00 .00 711143.74- 408000000 Depreciation 2.00 55917.00- 55917.00 .00 711143.74- 408000000 Travel and Entertainment 211844.00 33088.78 15521.22 .00 33688.78 410000000 Travel and Entertainment 211814.00 30091.77 101722.23 .00 30091.77 400000000 Fravel and Entertainment 211814.00 30091.77 101722.23 .00 30091.77 400000000 Travel and Entertainment 211814.00 30091.77 101722.23 .00 30091.77 400000000 Fravel and Entertainment 211814.00 30091.77 101722.23 .00 13063.51 40000000 Travel and Entertainment 211814.00 30091.77 101722.23 .00 13063.51 40000000 Travel and Entertainment 211814.00 30091.77 101722.23 .00 13063.51 40000000 Travel and Entertainment 211814.00 30091.77 101722.23 .00 13063.51 40000000 Travel and Entertainment 211814.00 30091.77 101722.23 .00 13063.51 40000000 Travel and Entertainment 211814.00 30091.77 101722.23 .00 13063.51 40000000 Travel and Entertainment 211814.00 30091.77 101722.23 .00 13063.51 40000000 Travel and Entertainment 211814.00 30091.77 101722.23 .00 13063.51 40000000 Travel and Entertainment 21184.00 1063.51 142052.49 .00 13063.51 40000000 Travel and Entertainment 21184.00 10033.55 1374.55 .00 17560.65 5174.55 .00 175756.40 .00 21745.24 40000000 Travel and Entertainment 21184.00 10033.55 1374.55 .00 17560.65 5174.52 .00 145557.00 24175.52 .40 16036.76 .00 21745.52 400000000 Travel and Entertainment 3183137.00 411194.51 .1420122.49 .00 41154.51 .1420122.49 .00 41056.55 500000000 Accumatione And Accumatione And Accumatione And Accumatione And Accumatione A</pre>	30844.0 30844.0 70286.1 145299.6 38703.3 89884.2 67504.0
<pre>1170001000 Accumulated Depreciation .00 1904.00- 1904.00- 1904.0000 30644.00- 100000000 Salaries Expense 0.00 1904.00- 1904.0000 30644.00- 100000000 Salaries Expense 0.100 50421.74 31078.26 198560.00 128273.83 100000000 Travel and Entertainment 37200.00 4645.39 32554.61 98990.00 60286.64 10000000 Travel and Entertainment 40250.00 7151.30 33098.70 159870.00 92365.99 - Subsidiary Code Totals → 438590.00 120507.71 310002.29 1125170.00 120507.71 310002.29 1125170.00 476670.00 117001000 Accumulated Depreciation .00 55917.00 55917.00 .00 711143.74- 10000000 Depreciation Expense 189410.00 33088.78 115521.22 .00 31988.78 100000000 Expense 189410.00 33088.78 115521.22 .00 31988.78 100000000 Indirect Labor 29956.00 130581.71 191722.23 .00 30091.77 110000000 Travel and Entertainment 211514.00 3008.78 115532.49 .00 13063.57 180000000 Indirect Labor 29956.00 13053.51 1209028.59 .00 55917.00 .00 24000.77 1980.66 5917.00 .00 24000.00 .00 476670.00 110000000 Travel and Entertainment 211514.00 3008.78 115521.22 .00 31988.78 10000000 Indirect Labor 295557.00 17505.5517.40 .00 13053.57 Subsidiary Code JONES 301000000MA Salar, Manfacturing 1831317.00 11194.51 1420122.49 .00 411194.51 Subsidiary Code JONES 301000000MA Salar, Mamfacturing 1831317.00 411194.51 1420122.49 .00 411194.51 S0100000MA Salar, Mamfacturing 1831317.00 411194.51 1420122.49 .00 411194.51 S0100000MA Salar, Kg, 15758.00 115004.76 .02 222.2.0 .00 411194.51 S0100000MA Salar, Mamfacturing 1831317.00 411194.51 1420122.49 .00 411194.51 S0100000MA Travel & Entertainment, Sales 761.88.00 1593.33 6624.67 .00 27145.24 S0100000MA Travel & Entertainment, Sales 761.88.00 1593.33 6624.67 .00 337263.16 </pre>	30844.0 30844.0 70286.1 145299.6 38703.3 89884.2 67504.0
117001000 Accumulated Depreciation .00 1994.00- 1994.0000 30644.00- 1080001000 Salarise Expense 0.00 1994.00- 1994.0000 30644.00- 1080000000 Repairs and Maintenance, Mfg. 9442.00 3789.84 300630.16 182800.00 128273.83 1110000000 Travel and Entertainment 37200.00 4665.39 32554.61 98990.00 60286.64 106280.00 7151.30 33098.77 159870.00 92365.99 - Subsidiary Code Totals → 438590.00 120507.71 310082.29 1125170.00 120507.71 110000000 Expense 1.00 55917.00 .00 24000.00 .00 476670.00 117001000 Accumulated Depreciation .00 55917.00 .55917.00 .00 711143.74- 1080000000 Expense 1.89410.00 33888.78 1155521.22 .00 33688.78 1080000000 Expense 1.89410.00 3388.78 1155521.22 .00 33688.78 1080000000 Travel and Entertainment 211314.0 30091.77 1191722.13 .00 30091.77 1080000000 Travel and Entertainment 211314.0 30091.77 1191722.13 .00 30091.77 1080000000 Travel and Entertainment 211314.0 30091.77 1191722.13 .00 30091.77 109300000000 Salarise Expense 1.89410.00 3368.78 1155521.20 .05783.41 209028.59 - Subsidiary Code Totals → 105597.00 41194.51- 10000000 Indirect Labor 295957.00 41978.12 811978.68 .00 13963.57 - Subsidiary Code Totals → 105597.00 41978.12 813978.68 .00 424978.12 - Subsidiary Code Totals → 105597.00 41978.12 813978.68 .00 421978.12 - Subsidiary Code Totals → 105597.00 41978.12 813978.68 .00 421978.12 - Subsidiary Code Totals → 105797.00 41194.51- 14000000 Indirect Labor 75750.00 115004.76 92122.20 .00 411194.51- 10000001MA Salas, Mamfacturing 181317.00- 411194.51- 1400122.49 .00 411194.51- 10000001MA Travel & Entertainment, Sales 7618.60 1593.73 60 5077.95 3457 .00 3073.57 - Subsidiary Code Totals → 105797.00 41978.12 600 4508.00 .00 111200.00 44508.00 .00 11200.00 44508.67 .00 37745.44 10000001MA Travel & Entertainment, Sales 76188.00 1593.33 60248.67 .00 45598.33 60248.67 .00 4452.84 10000001MA Travel & Entertainment, Sales 76188.00 1593.33 60248.67 .00 4452.84 10000001MA Travel & Entertainment, Sales 76188.00 1593.33 60248.67 .00 4452.84 10000001MA Travel & Entertainment, Sales 76	30844.0 70286.1 145299.6 38703.3 89884.2 67504.0
0.000000000 Salaries Expense 1990.00 30421.74 3.00.42 19830.00 124273.83 110000000 Travel and Entertainment 37200.00 4455.39 32554.13 9899.00 62386.64 10000000 Indirect Labor 146220.00 7151.30 3398.70 19970.00 9285.99 - Subsidiary Code Totals → 438590.00 120507.71 318082.29 1125170.00 120507.71 1150010000 Accumulated Depreciation 0.00 55917.00 55917.00 00 476670.00 Percentation Expense 199410.00 35988.78 155521.22 0.00 3598.84 00000000 Depreciation Expense 199410.00 35988.78 155521.22 0.00 3588.78 400000000 Direct Labor 75755.00 17580.65 5817.00 05917.00 56778.41 110000000 Direct Labor 100 5597.00 24000.00 0.00 476670.00 103688.78 000 55917.00 55917.00 5917.00 05917.00 5917.00 5917.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 5917.00 100 5717.00 100 100 17 17 17 100 100 100 100 100	70286.1 145299.6 38703.3 89884.2 67504.0
0.000000000 Salaries Expense 1990.00 30421.74 3.00.42 19830.00 124273.83 110000000 Travel and Entertainment 37200.00 4455.39 32554.13 9899.00 62386.64 10000000 Indirect Labor 146220.00 7151.30 3398.70 19970.00 9285.99 - Subsidiary Code Totals → 438590.00 120507.71 318082.29 1125170.00 120507.71 1150010000 Accumulated Depreciation 0.00 55917.00 55917.00 00 476670.00 Percentation Expense 199410.00 35988.78 155521.22 0.00 3598.84 00000000 Depreciation Expense 199410.00 35988.78 155521.22 0.00 3588.78 400000000 Direct Labor 75755.00 17580.65 5817.00 05917.00 56778.41 110000000 Direct Labor 100 5597.00 24000.00 0.00 476670.00 103688.78 000 55917.00 55917.00 5917.00 05917.00 5917.00 5917.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 100 5717.00 5917.00 100 5717.00 100 100 17 17 17 100 100 100 100 100	145299.6 38703.3 89884.2 67504.0
115000000 Direct Labor 12682.0 54499.44 72320.55 24995.00 159965.73 118000000 Indirect Labor 40250.00 7151.30 33998.70 159870.00 92365.99 - Subsidiary Code Totals → 438590.00 120507.71 318082.29 1125170.00 120507.71 Subsidiary Code GENERAL 115001000A Equipment 24000.00 .00 24000.00 .00 476670.00 1170001000 Salaries Expense 19410.00 33888.78 155521.20 .00 55917.00 080000000 Salaries Expense 18910.00 33888.78 155521.22 .00 33888.78 110000000 Direct Labor 29366.00 103633.51 185521.22 .00 30091.77 181722.23 .00 30091.77 110000000 Direct Labor 293557.00 2517.00 17580.65 58174.35 .00 103533.51 1180000001 Indirect Labor 105557.00 241978.12 813978.88 .00 241978.12 100000001M Sales/MET 107127.00 15004.70 92122.20 .00 15004.76 .00 <td>89884.2 67504.0</td>	89884.2 67504.0
Liston Liston <thliston< th=""> <thliston< th=""> <thliston< t<="" td=""><td>89884.2 67504.0</td></thliston<></thliston<></thliston<>	89884.2 67504.0
418000000 Indirect Labor 40250.00 7151.30 33098.70 159870.00 92365.99 - Subsidiary Code Totals → 438590.00 120507.71 318082.29 1125170.00 120507.71 Subsidiary Code GENERAL	67504.0
Subsidiary Code GENERAL	
Bubsidiary Code GENERAL 11500010000A Equipment 24000.00 .00 24000.00 .00 476670.00 117001000 Accumulated Depreciation .00 55917.00- 55917.00 .00 711143.74- 040001000 Bepreciation Expense .00 55917.00- 55917.00 .00 711143.74- 0000000000 Salaries Expense .049410.00 33888.78 155521.22 .00 33888.78 0100000000 Travel and Entertaiment 211814.00 30031.77 182532.49 .00 10633.51 185532.49 .00 30631.77 0160000000 Travel and Entertaiment 215916.60 10533.51 185532.49 .00 10633.51 185532.49 .00 10633.51 1180000000 Indirect Labor 7575.00 17580.65 58174.13 .00 241978.12 10000001Ka Salae, Manufacturing 1851317.00- 411194.51- 1420122.49- .00 411194.51- 100000001Ka Salae, Manufacturing 1851317.00- 411194.51- 1420122.49-<	526047.4
L150001000MA Equipment 24000.00 .00 24000.00 .00 476670.00 L17001000 Accumulated Depreciation .00 55917.00- 55917.00 .00 711143.74- 040001000 Salaries Expense .00 55917.00- 55917.00- .00 711143.74- 0000000000 Salaries Expense .00 3388.78 15551.22 .00 3388.78 0000000000 Travel and Entertaiment 21814.00 30031.77 18752.23 .00 30091.77 180000000 Indirect Labor 299166.00 103633.51 185532.49 .00 103633.51 10580.65 58174.13 .00 241978.12 180000000 Indirect Labor .055957.00 241978.12 813978.88 .00 241978.12 10000001MA Salas Manufacturing 1831317.00- 411194.51- 1420122.49- .00 411194.51- 010000001MA Salas Manufacturing 1831317.00- 411194.51- 1420122.49- .00 411194.51- 0100000001MA Salas Commissi	
<pre>L17001000 Accumulated Depreciation .00 55917.00- 55917.00 .00 711143.74- 104001000 Depreciation Expense .00 55917.00- 55917.00 .00 711143.74- 104001000 Salaries Expense .00 3388.78 155917.00 .00 3388.78 1050000000 Travel and Entertainment .218410.0 30981.77 181722.23 .00 30091.77 18000000 Travel and Entertainment .21814.0 30091.77 181722.23 .00 30091.77 18000000 Travel and Entertainment .219164.0 30091.77 181722.23 .00 10533.51 18000000 Travel and Entertainment .219164.0 30091.77 181722.23 .00 10533.51 18000000 Travel and Entertainment .21814.0 30091.77 181722.23 .00 10533.51 18000000 Travel and Entertainment .21814.0 30091.77 181722.23 .00 10533.51 18000000 Endirect Labor .75755.00 17580.65 58174.35 .00 17580.65 - subsidiary Code Totals → 1055957.00 241978.12 813978.88 .00 241978.12 Subsidiary Code JONES Subsidiary Code JONES Subsidiary Code JONES Subsidiary Code JONES L10000001MA Sales Xemissions, Mg. 187472.00 27145.24 160326.76 .00 411194.51- 110000001MA Fravel & Entertainment, Sales .76188.00 15939.33 60248.67 .00 1593.33 113000001MA Fravel & Entertainment, Sales .76188.00 1593.33 60248.67 .00 337263.16- Subsidiary Code Totals → 1335000.00 337263.16- 1057736.8400 337263.16- </pre>	476670.0
040001000 Degreciation Expense 1.00 55917.00 55917.0000 55917.00 060000000 Salaries Expense 189410.00 33888.78 155521.22 .00 3588.78 0400000000 Direct Labor 228166.00 10363.51 1855221.22 .00 30091.77 160000000 Direct Labor 289166.00 10363.51 185522.49 .00 10363.51 180000000 Direct Labor 299166.00 10363.51 185522.49 .00 10363.51 180000000 Direct Labor 299166.00 1241978.12 813978.88 .00 241978.12 - Subsidiary Code Totals → 105597.00 241978.12 813978.88 .00 241978.12 Subsidiary Code JONES Subsidiary Code Totale –> 135000.00 337263.16 JOS7356.84 .00 337263.16 JOS7736.84 .00 337263.16 JOS7786.84 .00 JOS778	711143.7
0400000000 Salaries Expense 19410.00 33888.78 155521.22 .00 33888.78 1900000000 Travel and Entertainment 21814.00 30091.77 181722.23 .00 30091.77 1810000000 Travel and Entertainment 21814.00 30091.77 181722.23 .00 30091.77 180000000 Indirect Labor 29966.00 10533.51 185532.49 .00 105433.51 180000000 Indirect Labor 29755.00 17580.65 58174.35 .00 17580.65 - subsidiary Code Totals → 1055957.00 241978.12 813978.88 .00 241978.12 Subsidiary Code JONES 301000101MA Sales, Manufacturing 1831317.00 411194.51- 1420122.4900 411194.51- 100000001MA Sales, Manufacturing 187472.00 1504.70 92122.30 .00 15094.74 10000001MA Sales, Manufacturing 187472.00 1504.76 .00 24158.24 10000001MA Travel & Entertainment, Sales 76188.00 15939.33 60248.67 .00 1593.33 119000001MA Travel & Entertainment, Sales 76188.00 1593.33 60248.67 .00 1593.33 119000001MA Travel & Entertainment, Sales 76188.00 139726.316- 1057736.8400 337263.16-	55917.0
1110000000 Travel and Entertainment 211214.4.00 30091.77 181722.23 .00 30091.77 161722.23 .00 30091.77 165000000 Direct Labor 289166.00 10533.51 185532.49 .00 10533.51 1055357.00 27155.00 17580.65 58174.35 .00 17580.65 58174.35 .00 241978.12 5815978.08 .00 241978.12 5815978.08 .00 241978.12 5815978.08 .00 241978.12 5815978.08 .00 241978.12 5815978.08 .00 241978.12 5815978.08 .00 241978.12 5815978.08 .00 241978.12 5815978.08 .00 241978.12 5815978.08 .00 241978.12 5815978.08 .00 241978.12 5815978.08 .00 241978.12 5815978.08 .00 241978.12 5815978.08 .00 241978.12 5815978.08 .00 100000101A Sales /MEg. 107172.00 1504.70 22122.30 .00 1504.70 22125.24 160326.76 .00 27155.24 11000000101A ravel a Entertainment, Sales /MEg. 19578.00 1599.33 60248.67 .00 1599.33 11900000101A ravel a Entertainment, Sales /MEg. 19522.00 4642.08 5179.92 .00 44528.51 1057756.84 .00 337263.16	33888.7
4160000000 Direct Labor 289166.00 103633.51 185532.49 .00 103633.51 1480000000 Indirect Labor 75755.00 17580.65 58174.35 .00 12780.65 - Subsidiary Code Totals → 1055957.00 241978.12 813978.88 .00 241978.12 Subsidiary Code JONES	56783.4
418000000 Indirect Labor 75755.00 17580.65 58174.35 .00 17580.65 - Subsidiary Code Totals → 1055957.00 241978.12 813978.88 .00 241978.12 Subsidiary Code JONES 50000104 Sales, Manufacturing 1831317.00- 411194.51- 1420122.49- .00 411194.51- 80100010104A Sales, Manufacturing 1831317.00- 411194.51- 1420122.49- .00 411194.51- 80100000104A Cost of Goods Sold, Sales/Mfg. 107127.00 15004.70 52122.30 .00 15004.70 80100000104A Sales Commissions, Mfg. 187472.00 27145.24 160326.76 .00 27145.24 811000000104A Tresight Out, Sales/Mfg. 76188.00 1599.33 60248.67 .00 1593.33 13000000104A Tresight Out, Sales/Mfg. 1395000.00- 337263.16- 1057736.84- .00 337263.16-	30091.7
- Subsidiary Code Totals → 105557.00 241978.12 111194.51- Subsidiary Code JONES 301000101MA Sales, Manufacturing 1831317.00- 411194.51- 1420122.49- .00 411194.51- 040000001MA Sales, Manufacturing 1831317.00- 411194.51- 1420122.49- .00 411194.51- 040000001MA Sales Commissions, Mfg. 107127.00 15004.70 92122.30 .00 411504.54 100000001MA Fravel & Entertainment, Sales 107472.00 27145.24 160326.76 .00 27145.24 110000001MA Travel & Entertainment, Sales 76188.00 15939.33 60248.67 .00 1593.93 13000001MA Travel & Entertainment, Sales 1395000.00- 337263.16- 1057736.84- .00 337263.16-	
ubsidiary Code JONES 3010001001MA Sales, Manufacturing 1831317.00- 411194.51- 1420122.4900 411194.51- 10000001MA Sales Commissions, Mfg. 107127.00 15004.70 92122.30 .00 15004.70 00000001MA Sales Commissions, Mfg. 187472.00 27145.24 160326.76 .00 27145.24 110000001MA Travel & Entertainment, Sales 75108.00 15939.33 60248.67 .00 15939.33 110000001MA Travel & Entertainment, Sales 75188.00 15939.33 60248.67 .00 15939.33 110000001MA Travel & Entertainment, Sales 922.00 4642.08 15739.22 .00 4642.08 15739.23 .00 337263.16-	17580.6
Noncommentation Namufacturing 1831317.00- 411194.51- 1420122.49- .00 411194.51- 010000001MA Sales / Mfg. 107127.00 15004.70 92122.30 .00 15004.70 02000001MA Sales Commissions, Mfg. 187472.00 27145.24 160326.76 .00 27145.24 10000001MA Promotion/Advertising, Mfg. 5708.00 11200.00 44508.00 .00 11200.00 110000001MA Promotion/Advertising, Mfg. 5708.00 15939.33 60248.67 .00 15939.33 130000001MA Presight Out, Sales/Mfg. 9822.00 4642.08 5179.92 .00 4642.08 - Subsidiary Code Totals → 1395000.00- 337263.16- 1057736.84- .00 337263.16-	63421.3
010000001MA Cost of Goods Sold, Sales/Mfg. 107127.00 15004.70 92122.30 .00 15004.70 102000001MA Sales Commissions, Mfg. 187472.00 27145.24 160326.76 .00 27145.24 10000001MA Francisons, Mfg. 55708.00 11200.00 44508.00 .00 11200.00 110000001MA Travel & Entertainment, Sales 76188.00 15939.33 19000001MA Freight Out, Sales/Mfg. 9822.00 4642.08 5179.92 .00 4642.08 - Subsidiary Code Totals → 1395000.00 337263.16- 1057736.8400 337263.16-	
410000001MA Promotion/Advertising, Mfg. 55708.00 11200.00 44508.00 .00 11200.00 4110000001MA Travel & Entertainment, Sales 76188.00 15939.33 60248.67 .00 15939.33 130000001MA Freight Out, Sales/Mfg. 9822.00 4642.08 5179.92 .00 4642.08 - Subsidiary Code Totals → 1395000.00- 337263.16- 1057736.8400 337263.16-	
410000001MA Promotion/Advertising, Mfg. 55708.00 11200.00 44508.00 .00 11200.00 4110000001MA Travel & Entertainment, Sales 76188.00 15939.33 60248.67 .00 15939.33 130000001MA Freight Out, Sales/Mfg. 9822.00 4642.08 5179.92 .00 4642.08 - Subsidiary Code Totals → 1395000.00- 337263.16- 1057736.8400 337263.16-	15004.7
4110000001MA Travel & Entertainment, Sales 76188.00 15939.33 60248.67 .00 15939.33 139000001MA Freight Out, Sales/Mfg. 9822.00 4642.08 517.9.52 .00 4642.0800 337263.16 057736.84 .00 337263.16 057736.84 .00 337263.16 .00 157736.84 .00 337263.16 .00 157736.84 .00 157766.84 .00 157736 .00 157736 .00 1	11200.0
4190000001MA Freight Out, sales/Mfg. 9822.00 4642.08 5179.92 .00 4642.08 - Subsidiary Code Totals → 1395000.00- 337263.16- 1057736.8400 337263.16-	15939.3
- Subsidiary Code Totals -> 1395000.00- 337263.16- 1057736.8400 337263.16-	4642.0

Option 3 - Balances by Subsidiary Code Report

This function prints a summary of the Subsidiary Codes by Account file by account number within subsidiary code. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Subsidiary Code and Account, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Balances by Subsidiary Code Report, this step formats the Subsidiary Codes by Account information. The following data items are shown: Account, Description, Added On, Subsidiary Code Type, Alpha Sort, Month-to-Date Balance, Year-to-Date Balance, and Life-to-Date Balance. As appropriate, group headers and totals are printed whenever a change occurs in Subsidiary Code.

A sample output is shown below.

11/08/94 16:17				ting, Inc.			LGG Page: 1
		Balances	by Subsid	iary Code Re	port		
Account	Description	Date Adde			MTD Balance	YTD Balance	LTD Balance
Subsidiary Code	e COMPUTER 1 COMPUTER New Comput	er Syst. Deve	elopment				
1150001000MA	Equipment	07/10/89	1	COMPUTER	.00	.00	121630.00
1170001000 4040001000	Accumulated Depreciation	07/10/89	1	COMPUTER	1904.00-	1904.00-	30844.00
4040001000 4080000000	Depreciation Expense Salaries Expense	07/10/89 07/10/89	1	COMPUTER COMPUTER	1904.00 50421.74	1904.00 50421.74	30844.0 128273.8
40900000000MA	Repairs and Maintenance, Mfg.	07/10/89	1	COMPUTER	3789.84	3789.84	37500.3
41100000000	Travel and Entertainment	07/10/89	1	COMPUTER	4645.39	4645.39	60286.6
4160000000	Direct Labor	07/10/89	1	COMPUTER	54499.44	54499.44	159065.7
4180000000	Indirect Labor	07/10/89	1	COMPUTER	7151.30	7151.30	92365.9
		- Subsidiary	Code Subt	otals ->	120507.71	120507.71	599122.5
		babbiaiai	coue sube	oturo y	110507171		
Subsidiary Code	e GENERAL 2 GENERAL Non Project	-Specific Cost	:8				
1150001000MA	Equipment	07/10/89	2	GENERAL	.00	.00	476670.00
1170001000	Accumulated Depreciation	07/10/89	2	GENERAL	55917.00-	55917.00-	711143.74
4040001000	Depreciation Expense	07/10/89	2	GENERAL	55917.00	55917.00	55917.0
4080000000	Salaries Expense	07/10/89	2	GENERAL	33888.78	33888.78	33888.7
409000000MA	Repairs and Maintenance, Mfg.	07/10/89	2	GENERAL	56783.41	56783.41	56783.4
4110000000	Travel and Entertainment	07/10/89	2	GENERAL	30091.77	30091.77	30091.7
416000000	Direct Labor	07/10/89		GENERAL	103633.51	103633.51	103633.5
4180000000	Indirect Labor	07/10/89	2	GENERAL	17580.65	17580.65	17580.6
		- Subsidiary	Code Subt	otals ->	241978.12	241978.12	63421.38
3010001001MA 4010000001MA	Sales, Manufacturing Cost of Goods Sold, Sales/Mfg.		2 2	JONES	139742.17- 5625.78	411194.51- 15004.70	411194.51- 15004.70
402000001MA	Sales Commissions, Mfg.	07/10/89	2	JONES	.00	27145.24	27145.24
410000001MA	Promotion/Advertising, Mfg.	07/10/89	2	JONES	4100.00	11200.00	11200.00
4110000001MA 4190000001MA	Travel & Entertainment, Sales Freight Out, Sales/Mfg.	07/10/89	2	JONES	7381.16	15939.33	15939.33
			-				
4190000001MA		 Subsidiary 	Code Subt	otals ->	121150.06-	337263.16-	337263.16-
4190000001MA							
	e PETERS 2 PETERS Salesperson G	eorge Peters					
Subsidiary Code	e PETERS 2 PETERS Salesperson G						
Subsidiary Code 3010001001MA	 PETERS 2 PETERS Salesperson G Sales, Manufacturing 	07/10/89	2	PETERS	130429.41-	382984.83-	382984.83
Subsidiary Code 3010001001MA 401000001MA	PETERS 2 PETERS Salesperson G Sales, Manufacturing Cost of Goods Sold, Sales/Mfg.	07/10/89 07/10/89	2	PETERS	5311.16	14640.76	14640.76
Subsidiary Code 3010001001MA 401000001MA 402000001MA	PETERS 2 PETERS Salesperson G Sales, Manufacturing Cost of Goods Sold, Sales/Mfg. Sales Commissions, Mfg.	07/10/89 07/10/89 07/10/89	2	PETERS	5311.16	14640.76 25255.54	14640.76 25255.54
Subsidiary Code 3010001001MA 401000001MA 402000001MA	a PETERS 2 PETERS Salesperson Go Sales, Manufacturing Coat of Goods Sold, Sales/Mfg. Sales Commissions, Mfg. Promotion/Advertising, Mfg.	07/10/89 07/10/89 07/10/89 07/10/89	2	PETERS	5311.16 .00 3200.00	14640.76	14640.76 25255.54 10450.00
	PETERS 2 PETERS Salesperson G Sales, Manufacturing Cost of Goods Sold, Sales/Mfg. Sales Commissions, Mfg.	07/10/89 07/10/89 07/10/89	2 2 2	PETERS PETERS PETERS	5311.16	14640.76 25255.54 10450.00	14640.76 25255.54

Option 4 - Balances by Account Report

This function prints a summary of the Subsidiary Codes by Account file by subsidiary code within account number. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the subsidiary Codes by Account information, this step provides sequencing of data records by Account and Subsidiary Code, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Balances by Account Report, this step formats the Subsidiary Codes by Account information. The following data items are shown: Subsidiary Code, Description, Added On, Subsidiary Code Type, Alpha Sort, Month-to-Date Balance, Year-to-Date Balance, and Life-to-Date Balance. As appropriate, group headings and totals appear whenever a change occurs in Account.

A sample output is shown below.

11/08/94 16:17				ting, Inc.			LGG Page: 3
Sub Code	Description	Date Added	Туре	Sort	MTD Balance	YTD Balance	LTD Balance
	1000MA Equipment						
COMPUTER GENERAL	New Computer Syst. Development Non Project-Specific Costs	07/10/89 07/10/89	1 2	COMPUTER GENERAL	.00	.00	121630.0 476670.0
		- Accou	nt Subt	otals ->	.00	.00	598300.0
Account 1170001	1000 Accumulated Depreciation						
COMPUTER GENERAL	New Computer Syst. Development Non Project-Specific Costs	07/10/89 07/10/89	1 2	COMPUTER GENERAL	1904.00- 55917.00-	1904.00- 55917.00-	30844.00 711143.74
		- Accou	int Subl	totals ->	57821.00-	57821.00-	741987.74
Account 3010003	1001MA Sales, Manufacturing						
JONES PETERS WILLIAMS	Salesperson Sam Jones Salesperson George Peters Salesperson Kris Williams	07/10/89 07/10/89 07/10/89	2 2 2	JONES PETERS WILLIAMS	139742.17- 130429.41- 140789.84-	411194.51- 382984.83- 360119.34-	411194.51 382984.83 360119.34
			-	totals ->	410961.42-	1154298.68-	1154298.68
Account 4010000	0001MA Cost of Goods Sold, Sales/	Mfg.					
JONES	Salesperson Sam Jones	07/10/89	2	JONES	5625.78	15004.70	15004.70
PETERS WILLIAMS	Salesperson George Peters Salesperson Kris Williams	07/10/89 07/10/89	2 2	PETERS WILLIAMS	5311.16 4778.60	14640.76 13071.01	14640.76 13071.01
		- Accou	nt Subt	otals ->	15715.54	42716.47	42716.47
Account 4020000	0001MA Sales Commissions, Mfg.						
JONES PETERS	Salesperson Sam Jones	07/10/89	2	JONES PETERS	.00	27145.24 25255.54	27145.2
WILLIAMS	Salesperson George Peters Salesperson Kris Williams	07/10/89 07/10/89	2	WILLIAMS	.00	25255.54 21932.95	25255.5
		- Accou	nt Subt	otals ->	.00	74333.73	74333.7

Option 5 - Summary by Subsidiary Code Report

This job prints a net summary by subsidiary code from the Subsidiary Codes by Account file. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Subsidiary Codes by Account information, this step provides sequencing of data records by Subsidiary Code and Account, with no option to change the sequence at run time. Selection of data records is provided by Account Component, Subsidiary Code, Subsidiary Code Type, and Alpha Sort, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Summary by Subsidiary Code Report, this step formats the Subsidiary Codes by Account information. Totals appear whenever a change occurs in Subsidiary Code; the following items are accumulated: Beginning Balance, Debits, Credits, Month-to-Date Balance, Year-to-Date Balance, and Life-to-Date Balance. Grand totals print at the end.

A sample output is shown below.

1/08/94 16:17		Expert	Computing, Inc	•			LGG Page:
1700/34 10.17		Summary by Su	bsidiary Code	Report			DGG rage.
Sub Code Salance	Description	Begin Balance	Debits	Credits	MTD Balance	YTD Balance	LTD
COMPUTER	New Computer Syst. Development	92690.00	122411.71	1904.00-	120507.71	120507.71	599122.
ENERAL	Non Project-Specific Costs	178556.74-	297895.12				
ONES	Salesperson Sam Jones	.00	73931.35			337263.16-	337263.1
ETERS	Salesperson George Peters	.00	68020.78	382984.83-	114804.55-	314964.05-	314964.0
TLLIAMS	Salesperson Kris Williams	.00	63854.50	360119.34-	124932.59-	296264.84-	296264.8
	- Grand Totals ->	85866.74-	626113.46	1212119.68-	1598.63	586006.22-	

Option 6 - Chart of accounts with Subsidiary Codes

This function prints a Chart of Accounts, indication all the subsidiary codes. The following processing steps accomplish this job.

Step 1

In preparation for performing a sort/selection process on the Chart of Accounts information, this step provides you with a default sequencing of data records by Account Number, giving additional sort order choice by Description, with the option to change modifiable parameters at run time. Selection of data records is provided by Account Component, with the option to enter user-specified comparisons at run time.

Step 2

This disposition type is used for all standard General Subsidiary reports.

Step 3

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 4

In order to print the Chart of Accounts with Subsidiary Codes, this step formats the Chart of Accounts and Subsidiary Codes by Account information. The following data items are shown: Account Number, Description, Sub Type, Subsidiary Code, Subsidiary Code Type, and Date Added.

A sample output is shown below.

Account Mame FI Bub Code Description Type Date Added Account Mame FI Bub Code Description Type Date Added In10001000 Land Indiang Generation Image: Component Park Assets Image: Component Park Assets Image: Component Park Assets Image: Component Park Assets In10001000 End (Component Component Park Assets Generation Image: Component Park Assets Image: Co	11/08/94 16:1	8		Expert Co	mputing, Inc.		LGG Page:
Long-Tern Assets Long-Tern Assets Lang, Canadian Lindon2000 Land, Canadian Lindon2000 Land, Canadian Lindon2000 Land, Canadian Lindon2000 Lindon2000 Lindon200 Lindon2000 Lindon200 Lindon200 Lindon			Ch	art of Accounts	with Subsidiary Codes		
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Histonionan Rujment, Canadian Guiment, Canadian Rujment, Rujmen	1140001000	Buildings Buildings Canadian					
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40720000 Discounts Given (rosting Acct) 4072000000MR Discounts Given, Corp./WfsJ. 4072000000MR Discounts Given, Sales/MfsJ. 4072000001MR Discounts Given, Sales/Mholes] 4072000001MR Discounts Given, Sales/Mholes] 4072000001MR Discounts Given, Sales/Mholes] 407200001MR Discounts Given, Sales/Mholes] 407200001MR Discounts Given, Sales/Mholes]	4071000001MA	Customer Discounts, Sales/Mfg.					
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407200001MA Discounts Given, Sales/Mfg. 407200001MH Discounts Given, Sales/Wholesl 408000000 Salaries Expense GL COMPUTER New Computer Syst. Development 1 07/10/89	4072000000MA	Discounts Given, Corp./Mfg.					
4072000001WH Discounts Given, Sales/Wholesl 4080000000 Salaries Expense GL COMPUTER New Computer Syst. Development 1 07/10/89	4072000000WH	Discounts Given, Corp./Wholesl					
4080000000 Salaries Expense GL COMPUTER New Computer Syst. Development 1 07/10/89	407200001WH	Discounts Given, Sales/Wholesl					
GENERAL Non Project-Specific Costs 2 07/10/89	408000000	Salaries Expense	GL		New Computer Syst. Development	1	
				GENERAL	Non Project-Specific Costs	2	07/10/89

Option 7 - Trial Balance with Subsidiary Codes

This function prints a trial balance including amounts for all subsidiary codes. The following processing steps accomplish this job.

Step 1

This function allows you to enter parameters to define the type of information to be included on the Trial Balance with Subsidiary Codes.

The screen shown below allows you to enter parameters for the Trial balance with Subsidiary Codes.



Figure 10. The General Subsidiary Trial Balance w/Sub Codes Screen

Data items for the preceding screen are described below:

Fiscal Month/Year

Enter an upper case alphanumeric field, up to 5 characters in length. This field is required. Define the accounting period to which these parameters apply. Valid entries and their meanings are:

mm/yy: 2 digits each for the fiscal month and year for these entries (months can be 01 - 13; the slash must be included)

EOYyy: End-of-Year, followed by 2 digits for the fiscal year

SOYyy: Start-of-Year, followed by 2 digits for the fiscal year

YSRyy: Year-to-Date Sources, followed by 2 digits for the fiscal year (for Account Balances only)

Net or Cumulative Amounts

Enter an upper case alphanumeric field, up to 3 characters in length. Only letters are acceptable. Valid entries are NET and CUM. This field is required.

Define the code that identifies the terms in which the balances are to be printed.

NET: Month-to-Date net activity

CUM: Year-to-Date cumulative amounts

Suppress Summary Totals?

Enter 'Y' (Yes) or 'N' (No). The initial default value is 'Y'. This field is required.

Indicate whether or not the summary account totals should be suppressed. If summary totals are not suppressed, they are printed on a separate page following the Trial Balance.

Y: Yes, suppress the summary totals

N: No, print the summary totals

Print Zero Balances?

Enter ;Y' (Yes) or 'N' (No). The initial default value is 'Y'. This field is required.

Indicate whether or not to print accounts which have zero amounts:

'Y': print all lines

'N': skip lines with zero amounts

The entered data is validated. During validation, including access to other files, conditions may be found which cause messages to be displayed. Errors (E), Warnings (W), and Messages (M) that may result are shown below:

E Illegal month Designation in the Fiscal Month/Year

- E Press the Explain Option for an Explanation of Fiscal Month/Year
- E The Parameters File Specifies a 12 Month Fiscal Year

Press ENTER to save the information on this screen.

Step 2

In preparation for performing a sort/selection process on the Chart of Accounts information, this step provides you with a default sequencing of data records by Summary Account? and Account Number, with the option to change modifiable parameters at run time. Selection of data records is provided by Account Component, with the option to enter user-specified comparisons at run time.

Step 3

This disposition type is used for all standard General Subsidiary reports.

Step 4

According to previously specified criteria, this step actually performs the desired selection and/or sorting process.

Step 5

In order to print the Trial Balance with Subsidiary Codes, this step formats the Chart of Accounts, Account Balances and Subsidiary Codes by Account information. The following data items are shown: Account, Description, Sub Type, Amount, Subsidiary Code, and Asterisk for Out of Balance. As appropriate, group headings appear whenever a change occurs in Summary Account? If requested, totals appear whenever a change occurs in Summary Account?. When totals are specified, the following items are accumulated: Balance and Subsidiary Balance.

A sample output is shown below.

11/08/94 16:1	9	т	Expert Comp rial Balance with	puting, Inc. h Subsidiary Co	odes	LGG Page: 1
	Tr	ial Ba	lance as of Aug8	9 in Year-to-D	ate Terms	0
Account	Description		Type Balance		Description	Sub Balance B
1150002000MA	Equipment, Canadian Furniture and Fixtures		384,486.91 198,960.00			
1160002000	Furniture/Fixtures, Canadian		163,195.88			
1170001000	Accumulated Depreciation	GL	741,987.74-	COMPUTER	New Computer Syst. Development	30,844.00-
11/0001000	necularacea popreciación	02	/11//0/1/1	GENERAL	Non Project-Specific Costs	711,143.74-
	- Account Totals ->		741,987.74-			741,987.74-
	Sales, Wholesale		560,855.13-			
3010002001MA			351,141.89-			
3010002001WH 3020000000			248,845.81-			
3020000000	Service Charge Income Foreign Exchange/Canadian		4,750.00-			
3060000000	Miscellaneous Income		168.96			
4010000000	Cost of Goods Sold, Interco.		59,119.20			
	Cost of Goods Sold, Corp./Mfg.		38,709.39			
	Cost of Goods Sold, Corp/Whisi		32,601.60			
	Cost of Goods Sold, Sales/Mfg.	GL	27,000.93	JONES	Salesperson Sam Jones	15,004.70
				PETERS	Salesperson George Peters	14,640.76
				WILLIAMS	Salesperson Kris Williams	13,071.01
	- Account Totals ->		27,000.93			42,716.47
401000001WH	Cost of Goods Sold, Sales/Whis		26,569.72			
402000001MA	Sales Commissions, Mfg.	GL	74,333.73	JONES	Salesperson Sam Jones	27,145.24
				PETERS	Salesperson George Peters	25,255.54
				WILLIAMS	Salesperson Kris Williams	21,932.95
	- Account Totals ->		74,333.73			74,333.73
4000000011	Sales Commissions, Wholesale		38,234,51			
4020000001WH 4040001000	Depreciation Expense	GL	57,821.00	COMPUTER	New Computer Syst. Development	1,904.00
4040001000	Depreciación Expense	GL	57,621.00	GENERAL	Non Project-Specific Costs	55,917.00
	- Account Totals ->		57,821.00			57,821.00
4040002000	Depreciation Expense, Canadian		30,750.00			
	Discounts Lost, Wholesale		492.28			
408000000	Salaries Expense	GL	58,862.41	COMPUTER	New Computer Syst. Development	50,421.74
				GENERAL	Non Project-Specific Costs	33,888.78
	- Account Totals ->		58,862.41			84,310.52

Option 8 - Transactions by Account Inquiry

This function allows you to inquire into the Subsidiary Code Postings file by subsidiary code within account.

In order to print the Transactions by Account Inquiry, this step formats the Subsidiary Codes by Account and Subsidiary Code Postings information. The following data items are shown: Account, Description, Subsidiary Code, Journal Code, Operator ID, Control No, Source Trx No, Transaction Date, Reference, Fiscal Month, Fiscal Year, Amount, Annual Budget, Year-to-Date Balance, and Difference.

A sample output is shown below.

Transactions by Account					
Account 3010001001MA Sub Code PETERS	Sales, Manufacturing Salesperson George Peters	8			
<u>Jrnl Op/Cntrl Trx</u> Date	Ref Mo/Yr Descript	Amount			
	39 JE 02 90 July Revenue	e 132,189.55- nue 125,021.41- er table 2,704.00-			
Annual Budget: 1465085.0	00- Balance: 382984.83-	Difference: 1082100.17-			

Option 9 - Transactions by Subsidiary Code Inquiry

This function allows you to inquire into the Subsidiary Code Postings file by account number within subsidiary code.

In order to print the Transactions by Subsidiary Code Inquiry, this step formats the Subsidiary Codes by Account and Subsidiary Code Postings information. The following data items are shown: Subsidiary Code, Description, Account, Journal Code, Operator ID, Control No, Source Trx No, Transaction Date, Reference, Fiscal Month, Fiscal Year, Amount, Annual Budget, Year-to-Date Balance, and Difference.

A sample output is shown below.

******* Transa	actions by Subsidiary Code ************	******				
Sub Code JONES Salesperson Sam Jones Account 401000001MA Cost of Goods Sold, Sales/Mfg.						
Jrnl Op/Cntrl Trx Date Re	af Mo/Yr Descript	Amount				
SRR 07/13/89 E GL1 SRR 0157 3 08/31/89 JE		9,378.92 5,625.78				
Annual Budget: 107127.00	Balance: 15004.70 Difference:	92122.30				

Option 10 - Budget Comparison by Account Inquiry

This function allows you to inquire into the Subsidiary Codes by Account file to look at budget comparisons by account.

In order to print the Budget Comparison by Account Inquiry, this step formats the Chart of Accounts and Subsidiary Codes by Account information. The following data items are shown: Account Number, Description, Subsidiary Code, Annual Budget, Year-to-Date Balance, Difference, Lifetime Budget, Life-to-Date Balance, and Difference.

A sample output is shown below.

•••••	*********** Budget Compari	son by Accou	nt *********	*****		
ccount 1170	001000 Accumulated Depre	ciation				
ub Code	Description	Budget	Balance	Difference		
OMPUTER	New Computer Syst. D	.00	1904.00-			
ENERAL	Life-to-Date: Non Project-Specific	.00	30844.00- 55917.00-			
	Life-to-Date:		711143.74-	711143.74		
	- Annual Totals ->	.00	57821.00-			
-	Lifetime Totals ->	.00	741987.74-	741987.74		

Option 11 - Budget Comparison by Subsidiary Code Inquiry

This function allows you to inquire into the Subsidiary Codes by Account file to look at budget comparisons by account.

In order to print the Budget Comparison by Subsidiary Code Inquiry, this step formats the Subsidiary Codes and Subsidiary Codes by Account information. The following data items are shown: Subsidiary Code, Description, Account, Annual Budget, Year-to-Date Balance, Difference, Lifetime Budget, Life-to-Date Balance, and Difference.

A sample output is shown below.

Option 12 - Balances by Subsidiary Code Inquiry

This function allows you to inquire into the Subsidiary Codes by Account file for summary totals by subsidiary code.

In order to print the Balances by Subsidiary Code inquiry, this step formats the Subsidiary Codes and Subsidiary Codes by Account information. The following data items are shown: Subsidiary Code, Description, Account, Month-to-Date Balance, Year-to-Date Balance, Life-to-Date Balance, and To-tals.

A sample output is shown below.

Г

**************	***** Balances by	Subsidiary Cod	le *********	• • • • • • • • • • • • • • • • • • • •	
ubsidiary COMPUTE	R New Com	uputer Syst. Dev	velopment		
count Descri	ption	MTD Balance	YTD Balance	LTD Balance	
L50001000MA Equipm		.00	.00	121630.00	
170001000 Accumu	lated Depreciati	1904.00-	1904.00-		
040001000 Deprec 080000000 Salari		1904.00 50421.74	1904.00 50421.74	30844.00 128273.83	
09000000000 Salari 0900000000MA Repair:		3789.84	3789.84	37500.35	
L10000000 Travel		4645.39	4645.39	60286.64	
L60000000 Direct		54499.44	54499.44		
L80000000 Indire	st Labor	7151.30	7151.30	92365.99	
- Sub Co	de Totals ->	120507.71		599122.56	

Option 13 - Balances by Account Inquiry

This function allows you to inquire into the Subsidiary Codes by Account file for summary totals by account.

In order to print the Balances by Account Inquiry, this step formats the Chart of Accounts and Subsidiary Codes by Account information. The following data items are shown: Account Number, Description, Subsidiary Code, Net or Cumulative Description, Month-to-Date Balance, Year-to-Date Balance, Life-to-Date Balance, and Totals.

A sample output is shown below.

******	********************** Balances	by Account	******	•••••		
Account 1	150001000MA Equipment					
Sub Code	Description	MTD Balance	YTD Balance	LTD Balance		
COMPUTER GENERAL	New Computer Syst. D Non Project-Specific	.00	.00			
	- Account Totals ->	.00	.00	598300.00		



APPX Software, Inc. General Subsidiary User Manual Published 5/95